



**Notice of meeting of
Education Scrutiny Committee**

To: Councillors Aspden (Chair), Brooks (Vice-Chair), Hyman, Morley, Merrett and Funnell

Co-opted Statutory Members:

Dr David Sellick (Church of England Representative),
Mrs Leeann Branton (Parent Governor Representative)
and Mr Bill Schofield (Parent Governor Representative)

Date: Tuesday, 24 February 2009

Time: 4.30 pm

Venue: The Guildhall, York

AGENDA

1. Declarations of Interest (Pages 3 - 4)

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda. A list of general personal interests previously declared are attached.

2. Minutes (Pages 5 - 8)

To approve and sign the minutes of the last meeting of the Committee held on 7 January 2009.

3. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is Monday 23rd February 2009 at 5.00pm.

4. Update on Recommendations of Previous Scrutiny Reviews (Pages 9 - 24)

This report provides Members with an update on the implementation of recommendations made as a result of three previously completed scrutiny reviews:

- Inclusion in York Schools
- Post 16 Inclusion
- School Governors

5. Extended Schools Agenda - Interim Report (Pages 25 - 92)

This report provides an update on the current Extended Schools Review.

6. Education Scrutiny Committee Work Plan 2008-2009 and Extract from the Executive Forward Plan of Items for the Children and Young People's Services EMAP (Pages 93 - 104)

To consider and agree the updated plan of the Education Scrutiny Committee and to receive an extract from the Executive Forward Plan of items for the Executive Member for Children and Young People's Services and Advisory Panel.

7. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officer:

Name: Catherine Clarke and Heather Anderson
(job share)

Contact details:

- Telephone – (01904) 551031
- E-mail – catherine.clarke@york.gov.uk and heather.anderson@york.gov.uk

If contacting us by e-mail, please send to both
Democracy Officers named above.

For more information about any of the following please contact
the Democracy Officer responsible for servicing this meeting

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

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If you would, you will need to:

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Further information about what's being discussed at this meeting

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Holding the Executive to Account

The majority of councillors are not appointed to the Executive (38 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Advisory Panel (EMAP)) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

Who Gets Agenda and Reports for our Meetings?

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
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EDUCATION SCRUTINY COMMITTEE**Agenda item I: Declarations of interest.**

Please state any amendments you have to your declarations of interest:

Councillor Aspden	Governor of the Danesgate Centre Member of the National Union of Teachers Employee of North Yorkshire County Council
Councillor Brooks	Member of the Association of Teachers and Lecturers Employee of The Manchester College
Councillor Merrett	Governor at St Paul's Primary School Committee member and Treasurer of the York Chinese Cultural Association Parent of a child who attends St Paul's Primary School Parent of a child who uses the school music service
Councillor Funnell	Governor at Burnholme Community College

Co-opted statutory members

Dr D Sellick	Church of England Representative Governor at Derwent Infant and Junior School
Mr W Schofield	Governor of Knavesmire Primary School Parent of children who attend Knavesmire Primary School and Millthorpe School

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City of York Council

Committee Minutes

MEETING	EDUCATION SCRUTINY COMMITTEE
DATE	7 JANUARY 2009
PRESENT	COUNCILLORS ASPDEN (CHAIR), BROOKS (VICE-CHAIR), HYMAN, MORLEY, FUNNELL AND BOWGETT (SUBSTITUTE)
APOLOGIES	COUNCILLORS MERRETT, DR D SELICK, MRS L BRANTON AND MR W SCHOFIELD
IN ATTENDANCE	COUNCILLOR CRISP

40. DECLARATIONS OF INTEREST

Members were invited to declare at this point in the meeting any personal or prejudicial interests they might have in the business on the agenda, in addition to the list of general personal interests circulated with the agenda.

There were no additional declarations of interest.

41. MINUTES

RESOLVED: That the minutes of the meeting held on 3 December 2008 be approved as a correct record and signed by the Chair.

42. PUBLIC PARTICIPATION

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

43. UPDATE ON THE IMPLEMENTATION OF RECOMMENDATIONS OF PREVIOUS SCRUTINY REVIEWS

Members considered a report which provided them with an update on the implementation of recommendations made as a result of a previously completed scrutiny review of "Home to School Transport".

The Principal Education Officer updated Members on improvements made since the Committee undertook the review of Home to School Transport. He reported that seatbelts were now provided in all vehicles transporting primary aged children and that, in general, the quality of vehicles used had improved. He explained that as the Council now works with only a couple of contractors, they were able to offer greater commitment and in return received a greater commitment and service from contractors.

Members discussed the extent to which the recommendations had been implemented and took into account comments made by Councillor Merrett (who was not able to attend the meeting) by e-mail which had been circulated to Members of the Committee for their information. The Principal Education Officer answered Members queries and provided additional information.

RESOLVED:

- (i) That recommendations 1, 2c, 4 and 5 in the previously completed scrutiny review of "Home to School Transport" be signed off as having been fully implemented.
- (ii) That recommendations 2a, b and d, and recommendation 3 in the previously completed scrutiny review of Home to School Transport be brought back to a meeting of the Committee in 12 months time in order for any update to be provided.

REASON:

To update Members on the implementation of recommendations made as a result of the scrutiny review of "Home to School Transport".

44. EXTENDED SCHOOLS AGENDA INTERIM REPORT

Members considered an updated interim report on the scrutiny review on the Extended Schools Agenda and agreed some amendments to the report in line with some e-mailed comments made by Councillor Merrett which had previously been circulated to the Committee for their information.

The two Acting Heads of the Early Years and Extended Schools Service answered Members queries in relation to specific issues. They also thanked Members for their visit to the Yearsley Grove After School Club and reported that as a consequence of this visit, the relationship between the school and the after school club had improved greatly.

The Scrutiny Officer circulated a spreadsheet which provided details of charges for after school clubs across the city.

Members agreed on two possible dates for the visit to Westfield After School Club and agreed that the most suitable time to hold the informal consultation event scheduled to take place on 24th February in the Mansion House would be 6.30pm. Members also discussed whether to commission an advertising flyer as referred to in paragraph 10 of the report in order to encourage the attendance of schools and private providers at this event and it was agreed that this would be beneficial and could be distributed through Council offices, providers, libraries etc.

- RESOLVED:
- (i) That the report be noted and the amendments made as agreed by Members.

(ii) That Wednesday 21st January and Friday 23rd January (both at 4pm) be given to Members as possible options for visits to Westfield After School Club.¹

(iii) That an A5 flyer be produced in order to promote the informal consultation event.²

REASON: To ensure that work can proceed as planned for this review whilst complying with scrutiny procedures, protocols and work plans.

Action Required

- | | |
|---|----|
| 1. Scrutiny Officer to e-mail Members possible dates for visits to Westfield After School Club. | GR |
| 2. Scrutiny Officer to organise the production of a flyer advertising the forthcoming consultation Event. | GR |

45. EDUCATION SCRUTINY COMMITTEE WORK PLAN 2008-09 AND EXTRACT FROM THE EXECUTIVE FORWARD PLAN OF ITEMS FOR THE CHILDREN AND YOUNG PEOPLE'S SERVICES EMAP

Consideration was given to the work plan for the Education Scrutiny Committee and to an extract from the Executive Forward Plan of items for the Executive Member for Children and Young People's Services and Advisory Panel.

The Chair reminded Members that the Executive Member for Children and Young People's Services would be attending the next meeting and subsequent informal consultation session on 24th February 2009.

RESOLVED: (i) That the workplan be agreed.
(ii) That the Forward Plan items for the Executive Member for Children and Young People's Services and Advisory Panel be noted.

REASON: (i) To progress the Committee's workplan
(ii) To update the Committee on items taken to the Executive Member for Children and Young People's Services and Advisory Panel

Councillor Aspden, Chair
[The meeting started at 5.00 pm and finished at 6.30 pm].

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Education Scrutiny Committee

24 February 2009

Report of the Scrutiny Services Manager

Update on Implementation of Recommendations of Previous Scrutiny Reviews

Summary

1. This report provides Members with an update on the implementation of recommendations made as a result of 3No. previously completed scrutiny reviews – ‘Inclusion in York Schools’, ‘Post 16 Inclusion’ and ‘School Governors’.

Background

2. At a meeting of Education Scrutiny Committee in May 2008, Members agreed to receive updates on all of the reviews previously completed by the Education Scrutiny Committee since its formation.
3. In October 2008, Members received an update on two reviews – ‘Inclusion in York Schools’ and ‘Post 16 Inclusion’, and they agreed to sign off many of the recommendations as complete. At that time, Members requested that a further update on the outstanding recommendations be provided for this meeting.
4. There were only two outstanding recommendations from the ‘Inclusion in York Schools’ review, for which Members requested statistics regarding:
 - the take-up of inclusion training by governors
 - the take-up of inclusion training by staff dealing with special needs
5. For the ‘Post 16 Inclusion’ review there were three outstanding recommendations for which Members requested a general update for one and:
 - more specific information requested regarding work experience for pupils with emotional and behavioural difficulties
 - further information requested on tutoring for all students, but particularly those with emotional or behavioural difficulties and any issues in respect of staff training in this matter.

6. In addition, as part of the work programme for this Committee, Members agreed to receive an update on the implementation of the recommendations arising from the 'School Governors' review at this meeting.

Consultation

7. In regard to the 'Inclusion in York Schools' review and the 'Post 16 Inclusion' review, the Assistant Director of School Improvement & Staff Development has provided written updates – see Annexes A and B (to follow), and an officer will be in attendance at the meeting to answer any questions arising from the information provided.
8. In regard to the 'School Governors' review, the governance Service Manager has provided a written update, as shown at Annex C.

Options

5. Having considered the information contained within this report and its annexes, Members may choose to sign off those individual recommendations where implementation has been fully completed, and may:
 - a. request further updates to clarify any outstanding recommendations or;
 - b. agree to receive no further updates on these reviews

Corporate Direction & Priorities

6. The process of ensuring the full implementation of the recommendations arising from these scrutiny reviews will be to contribute to improving the life chances of the most disadvantaged and disaffected children and young people and families in the city.

Implications

7. There are no known Financial, Human Resources, Equalities, Legal, ITT or Other implications associated with the recommendation within this report.

Risk Management

9. There are no known risks associated with the recommendation within this report.

Recommendations

10. Members are asked to note the contents of this report and agree which of the recommendations can be written off as fully implemented.

Reason: To raise awareness of those recommendations which have still to be implemented.

Contact Details

Author:

Melanie Carr
Scrutiny Officer
Scrutiny Services
01904 552063

Chief Officer Responsible for the report:

Dawn Steel
Scrutiny Services Manager
01904 551030

Wards Affected:

Report Approved

Date 13 February 2009

All

For further information please contact the author of the report

Background Papers: update report dated 28 October 2008

Annexes

- Annex A** – Update on implementation of recommendation arising from previous review of 'Inclusion in York Schools'
- Annex B** – Update on implementation of recommendation arising from previous review of 'Post 16 Inclusion'
- Annex C** – Update on implementation of recommendation arising from previous review of 'School Governors'

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Update on Implementation of Recommendations Arising from the previously completed scrutiny review of 'Inclusion in York Schools'

Staff Training

The following figures show the number of staff working for CYC schools (including centres on the Danesgate site, Enhanced Resource Centres attached to CYC schools and St Paul's Nursery) who have attended CYC training courses with an 'SEN' code since 1 January 2006 (full list attached).

NB: this information is with regard to staff and governors in schools only

<u>Overall attendance (all staff, including governors):</u>	<u>Governor attendance:</u>
2680 attendances	88 attendances
910 unique staff members	71 unique governors

Additionally, the SEN Consultant offers bespoke whole-school training sessions, which have been given to 15 schools during this time period.

SEN Courses - January 2006 to October 2008

Accelerate/Accelewrite - an ICT intervention to improve reading and spelling skills
 Annual Coach to Bolton - Special Needs North
 Annual Sharing Good Practice Showcase
 Autistic Spectrum Condition Support Group
 Autistic Spectrum Conditions
 Bite Size ICT for pupils with additional needs - Clicker 5
 CAMHs Stakeholder Day
 Developing and Organising 'LINK' Daily Practice Routine
 Developing Wave 1 support strategies
 Dyslexia Friendly Schools Day Conference
 Effective Involvement - Children and young people at the heart of decision-making!
 ICT to include all learners in daily lessons
 Implementing Disability Discrimination Act 05 & Disability Equality Duty: Governors' Responsibilities
 Including a pupil with complex needs into a mainstream class - The issues for the teacher and TAs
 Inclusion Certificate and Award Support Network
 Inclusion Strategy Group
 Integrated Working
 Integrated Working to improve outcomes for disabled children
 Intensive Interaction - Meeting the Communication Needs of People who have Severe Learning Diff.
 Jump Ahead
 Launch of the York Key Stage 1 Circle Time Curriculum
 Leading Teachers for Intervention
 Lime Trees
 LINK - Developing Personalised Reading Books and Supporting Letter Formation
 LINK Bitesize
 LTI Conference

Makaton
 Making the Most of YATs and YOMs
 Meeting the needs of Pupils with Profound and Multiple Learning Difficulties
 Moving and Handling
 No Wrong Door' Conference
 Personal Education Plans for Looked after Children
 PIVATS
 Planning for Transition
 Primary SENCO Forum
 Providing for Children with Special Needs
 Read Write Inc. Fresh Start
 Secondary SENCO Forum
 SEN Conference
 SEN Coordination Services: What's it all about?
 SEN Services - An Introduction
 SEW: RU OK?
 Social and Emotional Aspects of Learning (SEAL)
 Spaced out Maths
 Spotlight on Maths - Bite size CPD
 Support Group for Staff working with Pupils with Mod & Severe Learning Difficulties inc
 Downs
 Support Group for Staff Working with Pupils with Physical Disabilities
 Supporting Children and Young People with Epilepsy within educational settings
 The Importance of Early Relationship (Attachment)
 TIPs to Promote Independence (in pupils with LDD) - Resource Review
 Training for staff working with children with hearing aids
 Troubleshooting hearing aids and radio aids
 Using Data to Maximise progress - The Twelve Step Model
 What schools need to know about generating & implementing their Disability Equality
 Scheme

**Briefing: Schools' response to the Special Educational Needs and
 Disability Act (SENDA)
 January 2008**

Sue Perutz
 Schools Access Development Worker

Monitoring of schools' duties under SENDA is central to the LA's inclusion agenda (ie to ensure appropriate provision is made, not to treat disabled people less favourably, and to make reasonable adjustments). It is carried out routinely through visits by LA staff and analysis of the annual self review framework and the Self Review Framework for Inclusion. Every effort is made by the LA to support schools and challenge them when necessary in making provision for disabled people in their local community.

The responsibility to draw up and implement a School Accessibility Plan is monitored by the LA Schools Access Development Worker, appointed as a part of the Accessibility Strategy in 2003. Access audits of all mainstream schools were conducted 2003-2005 and work continues to support schools in carrying out their responsibilities under the DDA in relation to the physical environment. The CYC guidance document 'Inclusive school design' supports this (attached).

Schools are advised and supported in drawing up their Access Plan and are requested to forward a copy to the LA. In 2006 all mainstream schools had Access Plans in place, although analysis showed that a number of schools needed further support to improve the quality of their planning (see attached data). Work is in hand to ensure that all schools have plans in place, both through requests to headteachers and through regular visits to schools carried out by the Schools Access Development Worker.

The LA approach to access planning and the development of inclusive practice relies on good relationships with schools, helping them to take ownership of their access duties. Initially it was felt that schools were not in a position to conduct their own access audit of the physical environment. Since then a checklist has been developed (attached) which is included in the Self Review Framework for Inclusion. The Schools Access Development Worker uses it in a four year cycle of visits to schools, during which the headteacher or senior management discuss access issues and agree the level of accessibility achieved. This information is shared with other colleagues in the LA. Information is then collated, giving a clear overview of progress both individually and across the city (see attached). This checklist has been shared with other LAs across the region and is now in widespread use. As it will take a while to complete a full review of progress, an interim summary has been circulated to colleagues. This will be reviewed annually.

Following the publication of 'Implementing the DDA in schools and early years settings', further advice and training has been delivered, and schools have been encouraged to make use of the LA's Access Plan template, developed from government guidance in close liaison with the organisation Disability Equality in Education. A number of schools have used this template, along with a checklist similar in format to the Schools Access Checklist to support schools in assessing the impact of their disability equality measures (attached). Other schools have incorporated their planning within their School Improvement Plan, following government guidance, while others expect to incorporate it within their Disability Equality Scheme. No request has yet been made to schools to forward copies of their Disability Equality Scheme to the LA, although this recommendation will be made to the Inclusion Strategy group later this year when schools have had more time to carry out their duties.

Young disabled people's responses are highly valued, as shown for example by the work of the Children's Society in reporting on the accessibility of three local leisure centres (evidence already submitted), and by the work at Millthorpe School involving young people with visual impairment in planning improvements (attached). A group from the Children's Society recently conducted access audits at three schools, and their input was greatly appreciated, especially at St Lawrence's CE Primary where they ran a very effective workshop to raise disability awareness (autumn 2007).

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Education Scrutiny Committee
Previously Completed Scrutiny Reviews & Approved Recommendations

Review	Rec No.	Approved Recommendations	Update as of 28 October 2008	Update as of 24 February 2009
<p>Post 16 Inclusion Recommendations as approved by Education EMAP on 15/03/2005</p>	4	<p>Adopting a more varied and engaging approach to work experience will give pupils with emotional and behavioural difficulties a greater chance of benefiting from it. A positive work experience will help young people to move into successful post 16 provision. The Assistant Director (Access and Inclusion) should co-ordinate the development of a coherent approach for this category of student and report back to the Board by September 2005.</p>	<p>A number of students with LDD have really developed using the Mencap work preparation programme. A few have secured paid employment and a large number have had work experience and continuing work placements. With Headteachers, the 14–19 Partnership is reviewing the current model for work experience in KS4 (2 week blocks), which does not suit many of the newer programmes (Young Apprenticeships, Diplomas etc). There are similar issues post-16. Work is focused on all learners, not just those with behavioural difficulties. York Training Centre provides support and arranges work experience for young people from Applefields. Unfortunately, work experience for disabled young people is often difficult to find. There can be difficulties in finding appropriate support for the young people. LSC are now no longer funding courses that are aimed at Preparation for Employment if they do not have a valid work experience element.</p>	<p>Danesgate Skills Centre offers a range of personalised learning programmes for young people with emotional and behavioural difficulties (EBD). Many of these feature extended work placements, with young people spending one or two days a week on a work placement over a period of several months, with the remainder of their time in other institutions such as the Skills Centre, Rossmore Grange and the Boxing Club. This less intensive approach with work placements interspersed with educational placements helps some young people to stay on track and develop social, practical and vocational skills, and the less formal settings and approaches combined with extra adult contact can enable young people with EBD to develop more maturity and skills than they would do in a traditional setting. Young people aged 16+ with EBD can access E2E (Entry 2 Employment) programmes – this is a national programme managed by the Learning Skills Council, which includes work placements and is specifically aimed at young people who are not able to access traditional learning and are not ready to enter employment, but who would be expected to be able to enter</p>

Review	Rec No.	Approved Recommendations	Update as of 28 October 2008	Update as of 24 February 2009
				<p>employment after completing the programme.</p> <p>At both pre-16 and post-16, where young people have severe EBD, these programmes are tailor-made to the skills, maturity and developmental needs of each individual learner.</p> <p>A large proportion of young people aged 13–16 with LDD are offered alternative education provision through Danesgate at the Skills Centre and regular coordinated tasking meetings. There are also programmes run by the Young People’s Services which help to retain young people in learning, such as Personal Engagement Through Choice (PETC), Outdoor Learning Zone and the Alternative Learning Programme which provides for 18 young people in KS4. The Local Authority is also working through the NEET Strategy Group to ensure that LSC monies are best targeted at this group through pre-16 engagement programmes.</p> <p>Many of these programmes feature extended work placements, with young people spending one or two days a week on a work placement over a period of several months, with the remainder of their time in other institutions such as the Skills Centre,</p>

Review	Rec No.	Approved Recommendations	Update as of 28 October 2008	Update as of 24 February 2009
				<p>Rossmore Grange and the Boxing Club. This less intensive approach with work placements interspersed with educational placements helps some young people to stay on track and develop social, practical and vocational skills, and the less formal settings and approaches combined with extra adult contact can enable young people with EBD to develop more maturity and skills than they would do in a traditional setting.</p> <p>Post-16, there is a range of provision including full time courses and training such as the Skills for Living course at York College, Options Course at Askham Bryan College, and E2E work preparation programmes. E2E (Entry 2 Employment) is a national programme managed by the Learning Skills Council, which includes work placements and is specifically aimed at young people who are not able to access traditional learning and are not ready to enter employment, but who would be expected to be able to enter employment after completing the programme.</p> <p>There are some obstacles to successful provision:</p> <ul style="list-style-type: none"> ▪ There is a still insufficient availability of pre-entry and level 1 full time provision.

Review	Rec No.	Approved Recommendations	Update as of 28 October 2008	Update as of 24 February 2009
				<p>We are working hard with the providers to rectify this.</p> <ul style="list-style-type: none"> ▪ For those young people who don't reach level 1 within one year of starting the course there are limited progression opportunities at present. Progression rates from full time college special needs courses are about 50%. <p>We would prefer there to be greater availability of supported training for young people with LDD. Outcomes for Work Preparation Schemes are still disappointing, confirming insufficient provision of sustainable employment opportunities. We will be talking to a number of York's larger employers in the coming months to see if we can improve this.</p>
	7	<p>CYC officers should prepare a business case with partners for providing additional personal advisor support for children with social, emotional or behavioural difficulties and report back by June 2005.</p>	<p>The ALPs programme has seen an increase in personal individual support being offered to young people who are experiencing social, emotional difficulties. One of the BSS Review action points is that all learners will have a personal tutor for both their academic and emotional wellbeing.</p>	<p>The 1-to-1 tutoring is based on the 'Making Good Progress' pilot. The initial indications that this was emerging nationally came in the 20/20 Vision Ofsted report and The Children's Plan. We are about to receive a small amount of funding from National Challenge to begin our own pilots of the project but the bids are currently 'with the minister'.</p> <p>The DCSF has recently informed the LA of the funding package available to support individual tuition in English and maths. 855 pupils have been identified (477 primary</p>

Review	Rec No.	Approved Recommendations	Update as of 28 October 2008	Update as of 24 February 2009
				<p>and 378 secondary) for 1-to-1 tuition to ensure their progression towards targets. Some of these pupils may have behavioural and emotional needs but this is not a specific criteria underpinning the funding. Consultations are currently underway to decide on the most effective mechanisms to ensure the tuition is accurately targeted, effective and carefully monitored.</p>
	10	<p>The Council should ensure that pupils with special needs who are helped by School Action Plus (SAP) should receive transition planning which is as rigorous as that received by statemented pupils.</p>	<p>Those young people who receive additional support under School Action arrangements are offered intensive support because they are highlighted as being at risk of NEET. They receive support to address issues that they experience and practical “hands on” help with job, training or college applications. They also receive support during the transition period from full time education to post-16 provision. <i>[Joint Area Review, January 2008]</i></p>	

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Education Scrutiny Committee
Previously Completed Scrutiny Reviews & Approved Recommendations

Review	Rec No.	Recommendations still to be approved by the Executive	Update as of 13 February 2009
School Governors - Recommendations to be presented to SMC on 15 September 2008	1	Continue to develop improved methods for advertising governor vacancies i.e. by targeting specific organisations, in order to attract a more diverse mix of individuals to the role of governor and ensure it captures the information necessary to reflect changing circumstances and monitor diversity	We are currently working with School Governor 'one stop shop' to target local businesses.
	2	Create an information guide which identifies the most effective methods for finding and recruiting potential community governors and distribute it to all York schools	Work on the information guide is in progress and will be completed within this academic year, for distribution by the end of the summer term (as requested by the Executive at their meeting on 18/11/08, when they considered the Final report)
	3	Continue use of the 'Exit Questionnaire' in order to investigate governors motivation for leaving their post	An Exit Questionnaire is now being sent to every governor who resigns. A freepost envelope is included to encourage responses, and all responses are recorded and the information reviewed.



Education Scrutiny Committee
24 February 2009
Extended Schools Agenda – Interim Report
Background

1. In September 2008 the committee considered a feasibility report for this topic as registered by Cllr Merrett, and agreed to carry out a review based on the following remit:

Aim

To contribute to the development of processes aimed at ensuring accessibility and a high quality of extended school provision

Objectives:

- i. Examine the proposed role and composition of the Multi-Agency Steering Group to confirm its functions are fit for purpose and that the appropriate partners and Directorates are involved
 - ii. Assess the affordability, quality and take-up of childcare and activities for children aged 5-11, and identify ways of ensuring their affordability
2. At their meeting on 28 October 2008, the committee subsequently agreed the following methodology and timetable for carrying out the review:

4 November 2008	Members of this Committee to attend first meeting of Multi Agency Steering Group, set up to drive forward the Extended Schools Agenda
24 November 2008	Visit to After School Club at Yearsley Grove Primary School
3 December 2008	Formal Meeting to receive interim report, providing feedback from first meeting of Steering Group and containing draft survey for sending to every family in the city with a six year old child
5 December 2008	Visit to After School Clubs at Wheldrake Primary School and Fishergate Primary School
7 January 2009	Formal meeting to receive interim report detailing the findings from the site visits

- 24 February 2009 Formal meeting to receive interim report detailing the findings from the survey of families with a six year old, and to discuss Extended Schools Agenda with Executive Member for Children's Services (an invitation to attend has been sent)
- Followed by an informal consultation session with representative from schools and external service providers (with guest speaker)
- March 2009 Formal meeting to consider draft final report (exact date of meeting to be arranged)

Consultation

3. The methods for consultation are outlined above. Any changes to the methodology should be carefully considered as this may affect Members ability to complete the review prior to Annual Council in May 2009.

First Key Objective - Examine the proposed role and composition of the Multi-Agency Steering Group to confirm its functions are fit for purpose and that the appropriate partners and Directorates are involved

Information Gathered

4. The meeting of the multi-agency Steering Group was held on 4 November 2008. Three members of the Education Scrutiny Committee were in attendance (Cllr Merrett, Cllr Brooks & Cllr Funnell).
5. The Members who attended, reported:
- a wide representation from Children's Services and the PCT but no private sector partners and only one school present at the meeting
 - the meeting comprised a series of speakers on different subjects together with round table group discussions and agreed the content of the meeting and presentations had been good
 - the group was too large to generate a good debate and that too many meetings had been scheduled for the forthcoming year
 - a decision was announced at the meeting to set up a much smaller, tightly focused, strategic steering group, in which schools in particular, would be encouraged to participate - it was made apparent that secondary schools may previously have been given the wrong signal due to the alignment of the group with Early Years
 - the first meeting of the strategic steering group was scheduled to take place in March/April 2009
 - a decision was taken to circulate the minutes of the meetings to a larger network group who will meet once or twice a year (or per term) on a workshop / conference basis, to gather valuable advice and ideas.

6. Those Members who attended the meeting found the presentations useful and informative but were disappointed that no private sector partners and only one school attended the meeting. The Committee discussed the timings of the meetings and whether this affected attendance from private partners and schools. They agreed that that the Multi Agency Steering Group had worked well as an internal briefing session but not in terms of fulfilling an external partnership function, and that the separate Strategic Steering Group would provide the opportunity to include more private providers. In order to maximise attendance, it was suggested that the Assistant Director of Partnerships & Early Intervention write to all private sector providers and secondary schools, to seek their suggestions on partnership working and to invite them to attend.

Conclusion

7. The Committee concluded that the changes agreed would benefit the usefulness of the strategic steering group but agreed to assess the attendance at the meeting scheduled for March/April 2009, in order to confirm whether it was now fit for purpose and that all of the appropriate partners and Directorates were participating in the process.

Second Key Objective - Assess the affordability, quality and take-up of childcare and activities for children aged 5-11, and identify ways of ensuring their affordability

8. In order to assess affordability, quality and take-up, Members agreed to:
 - carry out site visits to a number of after school clubs - in November 2008, Members visited the after school club at Yearsley Grove Primary School, and in early December 2008, Members visited the after school clubs at Wheldrake Primary School and Fishergate Primary School. In January 2009, a further visit was arranged to Westfield School, as it has both voluntary and private provision on site.
 - hold an informal consultation session and invite Eddie Needham from ContinYou (Government Advisors on Extended Services) to give a presentation on the national picture regarding extended school services and to compare the provision in York against other Education Authorities.
 - issue a survey to all families in the city with a six year old child - it was agreed that the survey should be designed to enable families to include their views in regard to any other children in their immediate family.
 - write to every school and private provider to request any information they may hold which identifies the needs of families within their local community, and inviting them to the above mentioned consultation session.

Information Gathered

9. At the visit to Yearsley Grove Primary School, Members recognised that:

- the After School Club is run by a voluntary management committee and is based on site, in the former caretakers bungalow. It is registered for 24 places, but take up is low - only 7-16 children currently use the provision (300 pupils on the school roll)
- parents are charged £5 per session (3:15pm to 6pm) and that is relatively cheap for childcare in York, compared to some other after school provision.
- the After School Club is looking for ways to develop, such as offering places to nearby Huntington Primary School and applying for grants towards the cost of the transport which is not currently being covered by the charge, from their local Ward Committee and Awards for All
- the Breakfast Club folded as there was a lack of numbers, even with constant advertising through newsletters and flyers
- in regard to out of school activities, most were free for children, but a number of expensive providers had to be paid for. For example, some parents have expressed concern about even a £1 cost for pupils. The headteacher was keen for any extended services funding through school to go for the benefit of all pupils not just a few

10. It was also reported to Members that:

- the quality of the resource is good, and the unit receives good support from council officers
- maintaining parents' confidence is an issue i.e. will the After School Club remain, the high cost for the area, and partnership working with the school e.g. need for reduced rent and working together
- although the After School Club has enjoyed a period of reduced rent from the school, there is concern that if the reduced rent and partnership working does not continue, the viability of the club may be in jeopardy
- as a consequence to the visit there is now a better working relationship between the school and After School Club

11. At the visit to Wheldrake Primary School Members recognised that:

- the After School club is run by a voluntary management committee, which maintains a good relationship with the school, especially on child protection issues. They have regular partnership meetings and there are other extra curricular clubs at the school
- the club is registered for 24 children, but as there is no space in the school they use the local village hall. The annual rent for the village hall is £2,300. Parents are charged £7.20 per session, which runs from 3:30pm to 6pm and includes a snack.

12. It was also reported to Members that:

- cost is not a major issue for parents
- there is concern that the Council is looking at developing a pre-school playgroup on the site in the future, as this may affect their numbers
- the management committee does not appear interested in developing a breakfast club provision from the After School Club

13. At the visit to Fishergate Primary School, Members recognised that:
 - the After School Club is run by a voluntary management committee
 - they have their own building on the Fishergate Primary site and are able to offer a breakfast club, playgroup, lunch, after school club and limited holiday provision - this is a good model in relation to the variety of provision
 - the club is registered for 40 children, and therefore is one the larger provisions in the City. Attendance does fluctuate and it currently has a waiting list
 - the club takes from Fishergate Primary, St. George's Primary and the York Steiner School, and responds to needs in a number of communities, including Polish children.
 - It has a good partnership from both headteachers.
 - the rent is currently low at £752 half yearly, but it is being reviewed.
 - charges for parents are £3.00 for the breakfast club and £6.00 for the after school club. There is a 50p discount for siblings and both costs include a snack

14. It was also reported to Members that cost was not a major issue for parents as they promoted benefit take up.

15. Officers confirmed that all primary schools are aware that they need to provide childcare on site or to signpost parents to nearby provision. For secondary schools this is replaced by a requirement to provide safe activities where children are accessing supervised high quality activities. Members received information on the costs for After School Clubs across the city, and were informed that:
 - there is a minimum recovery rate of services which schools must charge for the use of premises. To recover additional expenditure, for example heating, lighting, cleaning and caretaking overheads there is a formula basis incorporating the number of square metres occupied and the length of time used.
 - there is also a table of hire rates that gives more favourable rates to non-profit making organisations or charities and a commercial rate for companies who are for profit. This formal arrangement is supported through Assets and Property Management who also provide information around letting agreements for third parties.
 - Schools can seek financial advice from The Schools Business Support Service and the Extended Schools service team work closely in partnership with them should a dispute or concern over rental charges arise and when new groups are setting up on school sites.
 - Schools are using their extended school money in a variety of ways for example some schools may employ co-ordinators that will work across a locality to ensure there are a variety of activities available for families and their children. Other schools provide out of school activities as well as out of school childcare. Some have provided support for parents.
 - advice was given to schools on the variety of ways in which the money should be spent, consistent with the DCSF guidelines.

- all schools were recommended to consult with their communities (not just school communities) to ensure what was being delivered was what communities wanted, and had to produce evidence of that consultation.
16. The planned survey was sent out to all parents of a six year old in the city, with a 'return by' date of 16 January 2009. Information from the 246 surveys returned, has been collated and the findings together with an analysis of the information is shown in Annex A.
 17. The letter to schools and private providers of childcare was sent out in early January 2009, with a 'return by' date of 6 February 2009. Only three responses were received, each from a school:
 - New Earswick Primary School
 - Elvington Church of England Primary School
 - Scarcroft School
 18. The response from New Earswick Primary School shown at Annex B, included a note commenting on the excellent support they received from the Early Years Team when setting up their After School Club. The responses from the other two schools are shown in Annex C.

Issues Arising

19. Following the success of the site visits, Members decided to visit one more site and agreed to visit Westfield School where there are two clubs being ran on the site (one by the school and one through a private provider). Members are asked to give feedback from their visit at this meeting.
16. In order to encourage attendance at the informal consultation session to be held after this meeting, a flyer advertising the event was sent to all schools and private providers and copies of the flyer have been displayed at local libraries since early February.

Options

20. Having considered the information contained within this report and associated annexes, Members may choose to revise the interim report and agree any further information required to support this review.

Implications

21. **Financial** - Scrutiny Management Committee has recently increased the budget for scrutiny reviews from £250 to £500. The cost of producing the survey has been met by using £200 of the scrutiny budget allocated to this review. The Extended Schools Service from within their existing resources is meeting any other costs incurred as part of carrying out the survey.
22. In regard to the consultation event on 24 February 2009, the cost of producing the flyer, room hire at the Mansion House and the provision of refreshments has been met from the balance of the budget allocated to this review.

23. There are no known Legal, Equalities, or HR, implications associated with the recommendations within this report.

Corporate Priorities

24. The remit for this review supports Corporate Priority No.7 – 'Improve the life chances of the most disadvantaged and disaffected children, young people and families in the city'.

Risk Management

25. Without the thorough engagement of current users and extended schools service providers the findings from this review could be limited and insufficient to support and evidence the recommendations arising from the review.

Recommendation

26. In light of the above options, Members are asked to note and provide comments on the interim report, and agree:

- i. what further information is required to progress this review

Reason: To ensure work can proceed as planned for this review whilst complying with scrutiny procedures, protocols and workplans.

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Dawn Steel
Democratic Services Manager

Interim Report Approved **Date** 12 February 2009

Wards Affected:

All

For further information please contact the author of the report

Background Papers: Scoping report dated 28 October 2008 and interim reports dated 3 December 2008 and 7 January 2009

Annexes:

Annex A - Information from the returned surveys and responses received from schools and private providers

Annex B – Information received from New Earswick Primary School

Annex C – Information received from Elvington Church of England School and Scarcroft School

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Extended Schools Scrutiny Review

Parental Survey Results

Response rate by school - Table 3.1 shows the response rate by school:

School	Total	School	Total	School	Total
Scarcroft Primary	18	St Wilfrids RC School	5	Badger Hill Primary	2
Robert Wilkinson Primary	16	Wheldrake Primary	5	Lakeside Primary	2
None given	15	Wigginton Primary	5	Lord Deramores Primary	2
Poppleton Ousebank Primary	15	Acomb Primary	4	Osballdwick Primary	2
Huntington Primary	13	Carr Infant	4	Rufforth Primary	2
Hemplands Primary	11	Clifton Green Primary	4	St Marys Primary	2
Copmanthorpe Primary	10	Dunnington Primary	4	St Paul's Nursery School	2
Ralph Butterfield Primary	10	Headlands Primary	4	Yearsley Grove Primary	2
Bishopthorpe Infant	7	Knavesmire Primary School	4	Burton Green Primary	1
Clifton with Rawcliffe Infants	7	Park Grove Primary	4	Fulford Primary School	1
Dringhouses Primary	7	Westfield Primary	4	Haxby Road Primary School	1
English Martyrs Primary	7	Elvington Primary	3	New Earswick Primary	1
Naburn Primary	7	Our Ladys RC Primary	3	St Georges	1
St Oswalds Primary	7	Poppleton Road Primary	3	St Lawrences Primary	1
St Aelreds	6	Rawcliffe Infants	3	Stockton on the Forest Primary	1
Fishergate	5	Skelton Primary	3		
Grand Total					246
Table 3.1					

Age profile of children and young people

The survey was sent to all parents of six year olds in York schools. Table 4.1 shows the profile of age ranges of parents that responded to the survey.

Age	Total number	Age	Total number	Age	Total number	Age	Total number
0	6	4	15	8	10	12	3
1	12	5	85	9	12		
2	24	6	61	10	8		
3	42	7	15	11	2		
Table 4.1							

As would be expected, the majority of respondents had children aged around 5 or 6 years old. The number of responses for young people of 10 and over is significantly lower and as such results relating to this group should be viewed with more caution.

Household income

Table 5.1 shows how respondents answered question 12 relating to household income.

Household income?	Total
£1300+	47
£1000-£1300	25
£501-£1000	97
£301-500	32
£100-300	20
Less than £100	2
(blank)	23
Grand Total	223

Table 5.1

Chart 5.1 shows the profile of respondents weekly household income.

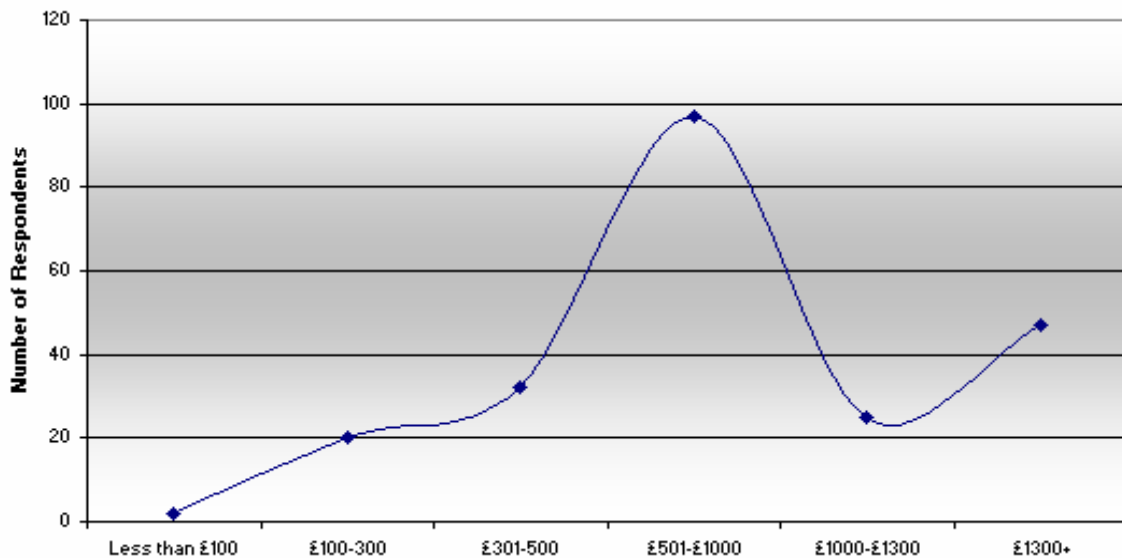


Chart 5.1

The profile shows that there has been a low response rate from those with an income of below £300. The majority of those responding have a household income of between £501-1000 per week.

Three main reasons for using childcare

Table 6.1 shows how respondents ranked the main reasons they use childcare.

Ranking	Work	Training / Study	Social Activities	Respite	Free 3/4 year old provision
1	163	11	15	9	38
2	8	20	17	12	23
3	7	10	14	10	3
Grand Total	178	41	46	31	64
Weighted Average	1.12	1.98	1.98	2.03	1.45

Table 6.1

Where table 6.1 talks about “weighted average” this shows the average ranking that was given to that reason. By looking at these weighted averages it is possible to put in order the main reasons parents gave for using childcare:

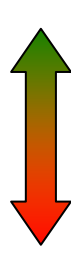
- 
- Work
 - Free 3 and 4 year old provision
 - Training / study
 - Social activities
 - Respite

Table 6.2 shows the main reasons for using childcare broken by household income. Work remains a key feature as a main reason for using childcare across the income ranges. However the second and third reasons for accessing childcare do seem to vary more according to household income.

Household income	Main reason	Second reason	Third Reason
£1300+	Work	Respite	Free 3&4 year old funding
£1000-£1300	Work	Respite	Free 3&4 year old funding
£501-£1000	Work	Free 3&4 year old funding	Training / study
£301-500	Free 3&4 year old funding	Work	Social Activities
£100-300	Work	Free 3&4 year old funding	Training / study
Less than £100	Work and Free 3&4 year old funding joint top		No third main reasons given.

Table 6.2

Types of childcare used in the last year and average cost

Table 7.1 shows what types of childcare have been used in the past year and how much parents feel on average this has cost them (per child per week).

	Number used in last year	Average cost per child per week
None	32	£0.00
Nanny	6	£140.80
Childminder	47	£35.19
Family/friend	98	£3.43
Creche	8	£44.29
Day Nursery	61	£79.77
School Nursery	12	£25.00
Pre-School Playgroup	54	£10.22
Before School Club	40	£8.24
Lunch Club	9	£3.81
After School Club	71	£15.42
Holiday Club	55	£51.65

Table 7.1

How childcare is taken does seem to show some variations according to household income.

- There seems to be a peak of those least likely to be using childcare in the £301-£500 range.
- The income range of £301-£500 is also least likely to be using a childminder.
- The use of families and friends is fairly steady across the income ranges although slightly lower for those in the £1,300+.
- Day nurseries seem to be less likely to be used by those in the £100-£300 and £501-£1000 range. However there is a spike of usage between these ranges for those with an income of £301-£500.
- Families with a weekly household income of £100 - £500 are less likely to use an after school club or a holiday club.

How many hours of childcare used per week by age of child

Table 8.1 shows the average number of hours of childcare that is being accessed broken by the age of the child.

Age	0	1	2	3	4	5	6	7	8
Hours	21.0	15.6	17.5	21.2	15.6	7.2	7.3	9.3	6.4

Age	9	10	11	12	13	14	15	16
Hours	6.6	4.6	6.0	4.0	22.0	0.0	22.0	21.0

Table 8.1

Chart 8.1 shows this average usage in a graph.

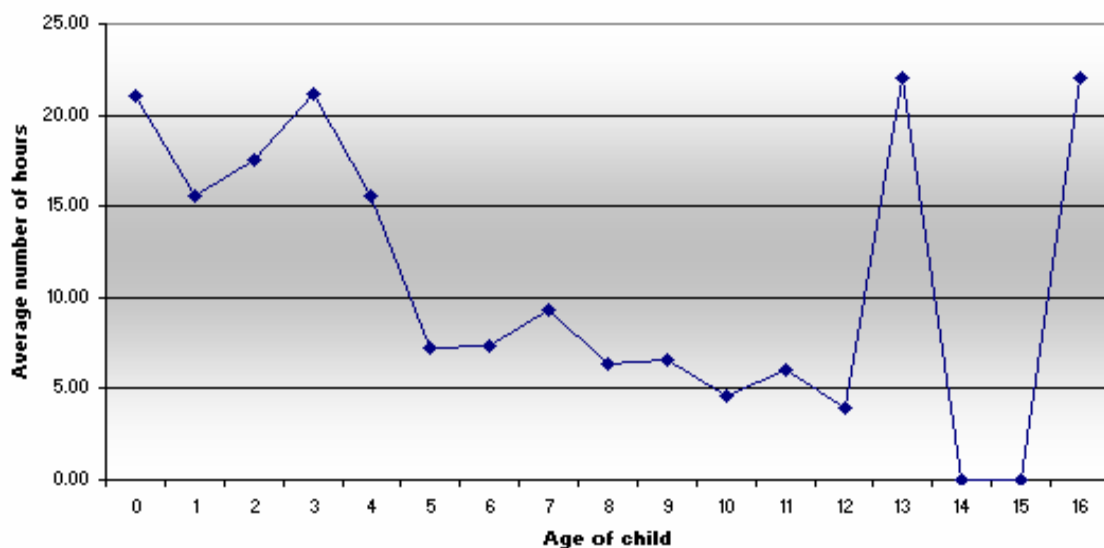


Chart 8.1

The profile of chart 8.1 suggests that the biggest users of childcare, in terms of hours, are pre-school children and those in secondary school. However as the survey was sent to parents of six year olds the number of returns for the older age groups means the data is less reliable.

When do people need to access childcare

Table 9.1 shows when parents needed access to childcare.

	Total
Weekdays	175
Weekends	15
School Holidays	123
Table 9.1	

The vast majority of people have said they need childcare on weekdays, closely followed by school holidays and then by a much lesser extent weekends.

Table 9.2 shows the times of day that parents have said they need to have access to childcare.

Data	Total
All day	88
Up to 9am	58
School Morning	35
Over Lunchtime	7
School Afternoon	19
After School	106
Table 9.2	

The majority of parents want to access childcare after school, followed by all day and to a lesser extent before school.

Out of school activities

This section of questions focuses more on what different types of out of school activities families are accessing, how much they are paying and what activities they would like to access. Table 10.1 shows what types of activities families are currently using.

Activity	Total	Activity	Total
Sports	122	Martial Arts	20
Dance	73	Faith Religious Groups	12
Uniform Groups	64	Cooking	11
Music	42	School Councils	11
Parent and Toddler Group	33	Youth Clubs	10
Arts and Crafts	27	Games Club	7
Other	26	Computer Clubs	6
Drama	24	Technology / Media Club	3
Languages	21	Homework Club	2
Grand Total = 514			
Table 10.1			

Table 10.2 shows the number of activities being accessed broken down by household income. To account for the different numbers of families from each income range that have responded a column has been added for “number of activities per family”.

Household income	Number of activities being accessed	Number of parents in this range	Number of activities per family
£1300+	103	47	2.19
£1000-£1300	52	25	2.08
£501-£1000	206	97	2.12
£301-500	70	32	2.19
£100-300	43	20	2.15
Less than £100	1	2	0.50
(blank)	39	23	1.70

Table 10.2

The profile of number of activities per family is shown in chart 10.1. This shows that generally there is a fairly even take up of activities across the income ranges. However with such a low return rate from those on the lowest incomes this data offers less reliability.

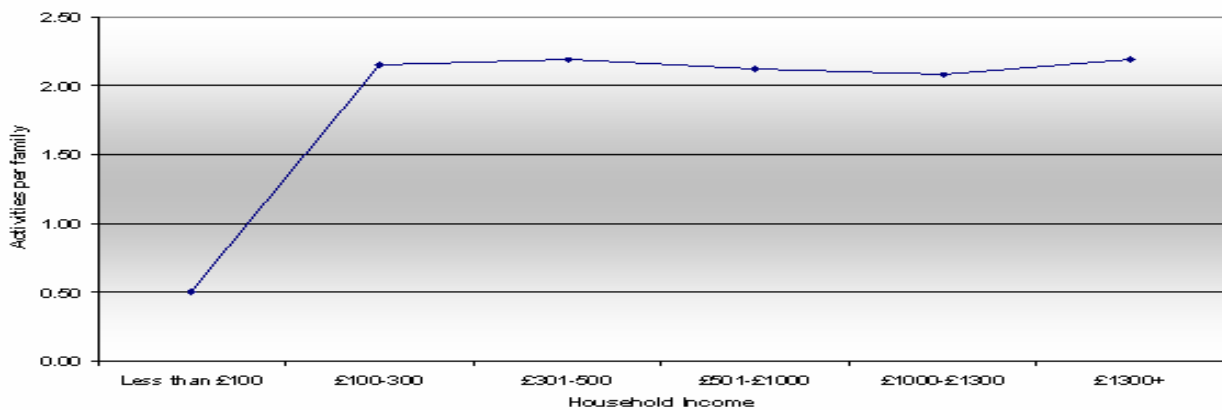


Chart 10.1

Table 10.3 shows the breakdown of the number of activities attended by school. As with table 10.2 an extra column has been added for number of activities per family.

School	Total	Number of parents responding from this school	Activities per family
Haxby Road Primary School	8	1	8.00
St Georges	5	1	5.00
Clifton Green Primary	18	4	4.50
Our Ladys RC Primary	11	3	3.67
Skelton Primary	10	3	3.33
Park Grove Primary	13	4	3.25
Naburn Primary	22	7	3.14
St Marys Primary	6	2	3.00
Ralph Butterfield Primary	29	10	2.90
Knavesmire Primary School	11	4	2.75
Dringhouses Primary	19	7	2.71
English Martyrs Primary	19	7	2.71
Huntington Primary	34	13	2.62
Poppleton Ousebank Primary	39	15	2.60

School	Total	Number of parents responding from this school	Activities per family
Wigginton Primary	12	5	2.40
Headlands Primary	9	4	2.25
Copmanthorpe Primary	22	10	2.20
St Oswalds Primary	15	7	2.14
Robert Wilkinson Primary	34	16	2.13
None given	31	15	2.07
Wheldrake Primary	10	5	2.00
Westfield Primary	8	4	2.00
St Laurences Primary	2	1	2.00
Hemplands Primary	21	11	1.91
Scarcroft Primary	34	18	1.89
Acomb Primary	7	4	1.75
Clifton with Rawcliffe Infants	12	7	1.71
Poppleton Road Primary	5	3	1.67
Badger Hill Primary	3	2	1.50
Lakeside Primary	3	2	1.50
Rufforth Primary	3	2	1.50
St Paul's Nursery School	3	2	1.50
St Aelreds	8	6	1.33
Carr Infant	5	4	1.25
Lord Deramores Primary	2	2	1.00
Yearsley Grove Primary	2	2	1.00
Fulford Primary School	1	1	1.00
Stockton on the Forest Primary	1	1	1.00
Bishophorpe Infant	6	7	0.86
Dunnington Primary	3	4	0.75
Rawcliffe Infants	2	3	0.67
Fishergate	3	5	0.60
St Wilfrids RC School	2	5	0.40
Elvington Primary	1	3	0.33
Burton Green Primary	0	1	0.00
New Earswick Primary	0	1	0.00
Osbaldwick Primary	0	2	0.00

Table 10.3

Average cost per child per week

Table 11.1 shows the average cost per child per week of attending different activities.

Activity	Average	Activity	Average
Dance	£3.80	Languages	£4.73
Drama	£5.00	Martial Arts	£5.04
Music	£5.00	Faith Religious Groups	£2.33
Cooking	£1.50	Parent and Toddler Group	£2.48
Arts and Crafts	£1.62	Technology / Media Club	£0.00
Youth Clubs	£1.72	Games Club	£1.50
Homework Club	£0.00	Uniform Groups	£2.54
School Councils	£0.00	Sports	£5.55

Computer Clubs	£0.00	Other	£5.71
Table 11.1			

What activities families would use if offered

Table 12.1 shows the activities that families would use if these were offered. For information the figures for what activities are currently being taken up are also shown.

Activity	Currently using	Would use	Difference
Music	42	108	66
Arts and Crafts	27	104	77
Drama	24	91	67
Cooking	11	77	66
Dance	73	75	2
Computer Clubs	6	65	59
Uniform Groups	64	64	0
Homework Club	2	56	54
Sports	122	56	-66
Languages	21	51	30
Martial Arts	20	50	30
Youth Clubs	10	43	33
Games Club	7	36	29
Technology / Media Club	3	23	20
Parent and Toddler Group	33	13	-20
Other	26	13	-13
School Councils	11	6	-5
Faith Religious Groups	12	4	-8
Total	514	935	
Table 12.1			

For most types of activities there are more people saying they would use activities (if offered / made available) than are currently taking them up.

Table 12.2 shows a comparison for the number of activities taken up per family to the number of activities that would be taken up per family and broken by school. This should highlight any areas where demand is higher than supply. However there should be a health warning placed against reading to many conclusions from this data given that the number of responses from each individual school can be very low.

School	Would use...	Number of responses	Would use per family	Activities per family	Difference
Fishergate	37	5	7.40	0.60	6.80
Burton Green Primary	6	1	6.00	0.00	6.00
Lord Deramores Primary	13	2	6.50	1.00	5.50
Dunnington Primary	23	4	5.75	0.75	5.00
St Oswalds Primary	45	7	6.43	2.14	4.29
Rawcliffe Infants	13	3	4.33	0.67	3.66
Carr Infant	19	4	4.75	1.25	3.50
St Paul's Nursery School	10	2	5.00	1.50	3.50
Wheldrake Primary	26	5	5.20	2.00	3.20
Badger Hill Primary	9	2	4.50	1.50	3.00
Osbalwick Primary	6	2	3.00	0.00	3.00

School	Would use...	Number of responses	Would use per family	Activities per family	Difference
Rufforth Primary	9	2	4.50	1.50	3.00
Yearsley Grove Primary	8	2	4.00	1.00	3.00
Clifton with Rawcliffe Infants	31	7	4.43	1.71	2.72
Elvington Primary	9	3	3.00	0.33	2.67
Bishopthorpe Infant	24	7	3.43	0.86	2.57
St Wilfrids RC School	14	5	2.80	0.40	2.40
Poppleton Road Primary	12	3	4.00	1.67	2.33
Hemplands Primary	46	11	4.18	1.91	2.27
Acomb Primary	16	4	4.00	1.75	2.25
Robert Wilkinson Primary	68	16	4.25	2.13	2.12
Headlands Primary	17	4	4.25	2.25	2.00
Stockton on the Forest Primary	3	1	3.00	1.00	2.00
Naburn Primary	33	7	4.71	3.14	1.57
Huntington Primary	54	13	4.15	2.62	1.53
St Aelreds	17	6	2.83	1.33	1.50
Scarcroft Primary	61	18	3.39	1.89	1.50
None given	53	15	3.53	2.07	1.46
Dringhouses Primary	29	7	4.14	2.71	1.43
Copmanthorpe Primary	36	10	3.60	2.20	1.40
Westfield Primary	13	4	3.25	2.00	1.25
English Martyrs Primary	26	7	3.71	2.71	1.00
Poppleton Ousebank Primary	48	15	3.20	2.60	0.60
Lakeside Primary	4	2	2.00	1.50	0.50
Knavesmire Primary School	12	4	3.00	2.75	0.25
Skelton Primary	10	3	3.33	3.33	0.00
New Earswick Primary	0	1	0.00	0.00	0.00
St Marys Primary	6	2	3.00	3.00	0.00
Wigginton Primary	12	5	2.40	2.40	0.00
Clifton Green Primary	17	4	4.25	4.50	-0.25
Ralph Butterfield Primary	26	10	2.60	2.90	-0.30
Fulford Primary School	0	1	0.00	1.00	-1.00
Park Grove Primary	7	4	1.75	3.25	-1.50
St Georges	3	1	3.00	5.00	-2.00
St Lawrences Primary	0	1	0.00	2.00	-2.00
Our Ladys RC Primary	4	3	1.33	3.67	-2.34
Haxby Road Primary School	0	1	0.00	8.00	-8.00

Table 12.2

When would families want to access out of school activities

Table 13.1 shows when parents needed access to out of school activities.

	Total
Weekdays	193
Weekends	55
School Holidays	152
Table 13.1	

As with childcare the vast majority of families want out of school activities on weekdays and in the school holidays. However there is a larger number of parents expressing a need for weekend out of school care than those needing it for childcare (see table 9.1).

Table 13.2 shows the times of day that parents have said they need to have access to out of school activities.

Time of day	Total
Before School Day	17
During the day	26
After school up to 6pm)	200
In the evening (after 6pm)	33
During the school holidays	154
Table 13.2	

A significant majority of parents have expressed the need to access out of school activities after school and in the school holidays.

Where families would like these activities to be held

Table 14.1 shows where parents have said they would like to access out of school clubs and activities:

Location	Total
At school	226
Library	59
Local Community Hall	114
Table 14.1	

The majority of parents would like to access out of school activities on the school site, followed by in a local community hall and then in a library.

Are parents happy with the quality of the childcare or out of school activities they are currently using?

Table 15.1 shows if parents are happy with the quality of the childcare or out of school activities they are currently using.

	Total
No	34
Yes	177
Total	211
Table 15.1	

Table 15.2 shows how the satisfaction with the quality of childcare and out of school activities varies according to household income. The final column on the right shows how these figures equate "per family" in this income range.

Happy with quality?	Household income?	Total	Number of parents in this range	Number unhappy with quality per family
No	Less than £100	1	2	0.50
	£100-300	1	20	0.05
	£301-500	4	32	0.13
	£501-£1000	15	97	0.15

	£1000-£1300	3	25	0.12
	£1300+	5	47	0.11
	(blank)	5	23	0.22
No Total		34		
	Household income?	Total	Number of parents in this range	Number happy with quality per family
Yes	Less than £100	1	2	0.50
	£100-300	14	20	0.70
	£301-500	22	32	0.69
	£501-£1000	67	97	0.69
	£1000-£1300	19	25	0.76
	£1300+	39	47	0.83
	(blank)	15	23	0.65
Yes Total		177		

Table 15.2

Chart 15.1 shows how the profiles of happiness with quality vary according to household income.

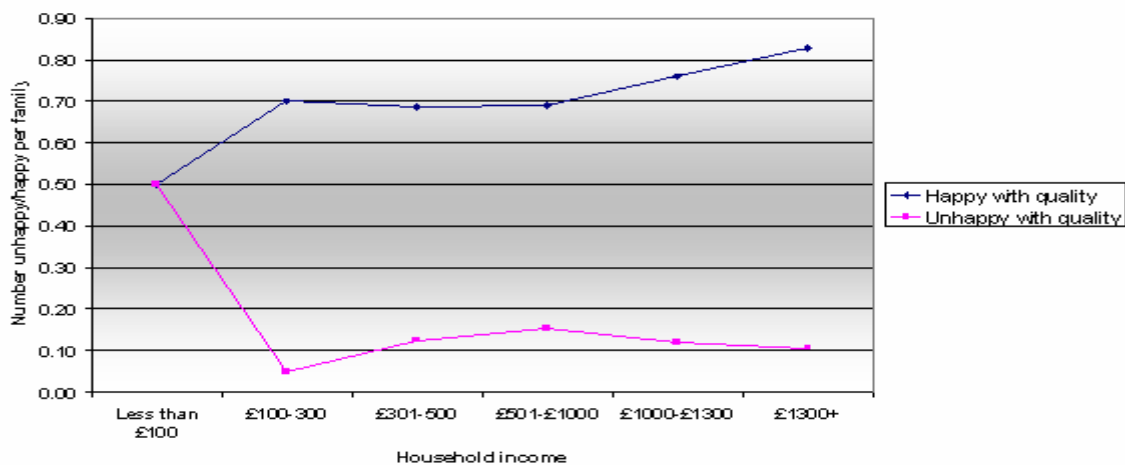


Chart 15.1

As before caution should be taken over looking at the lowest income ranges due to low response rates. However those in the household income range of £501-£1000 seem to be the most unhappy with quality of childcare or out of school activities. The happiest with quality are those in the £1000-£1300 and £1300+ ranges.

Does a lack of available childcare / out of school activities prevent parents from going to work?

Table 16.1 shows parents response to the question "Does a lack of available childcare / out of school activities prevent you going out to work?"

	Total
No	174
Yes	42
Total	216

Table 16.1

Table 16.2 shows the response to the same question but broken down by household income. The final column on the right shows how these figures equate “per family” in this income range.

Does the lack of available childcare / out of school activities prevent you going out to work?	Household income?	Total	No. of parents in this range	Number per family
No	Less than £100	0	2	0.00
	£100-300	10	20	0.50
	£301-500	19	32	0.59
	£501-£1000	73	97	0.75
	£1000-£1300	20	25	0.80
	£1300+	37	47	0.79
	(blank)	15	23	0.65
No Total		174		
Yes	Less than £100	2	2	1.00
	£100-300	6	20	0.30
	£301-500	7	32	0.22
	£501-£1000	15	97	0.15
	£1000-£1300	3	25	0.12
	£1300+	7	47	0.15
	(blank)	2	23	0.09
Yes Total		42		

Table 17.2

Chart 16.1 shows the profile of parents response to the question about the availability of childcare by income range.

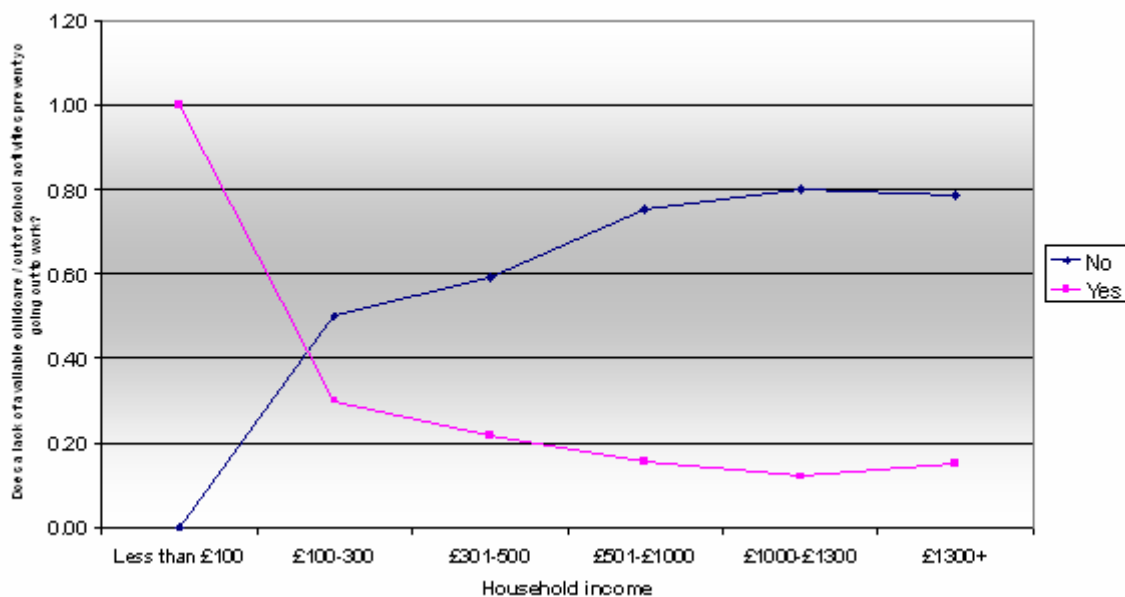


Chart 16.1

As before caution should be taken over looking at the lowest income ranges due to low response rates. However there does seem to be a clear correlation between household

income and parents saying that the available childcare prevents them from returning to work.

Main reasons for not using childcare / out of school activities

Table 17.1 shows the main reasons parents gave for not using childcare or out of school activities.

Reason	Total
Cost	53
At home / prefer to do it myself	42
Use friends / family support	36
Nothing available	29
Not appropriate times / does not fit around work	27
Not right quality	19
Difficult to get to / not convenient location	18
Don't trust anyone with child	4
Children old enough to look after themselves	1
Nothing suitable for disability/SEN/additional Needs	1

Table 17.1

The main reason given for not accessing childcare or out of school activities is cost. This reflects the findings of the 2007 Childcare Sufficiency Assessment.

Table 17.2 shows the main reasons broken down by which school the respondent is using.

School	Cost	Use friends / family support	Don't trust anyone with child	Children old enough to look after themselves	At home / prefer to do it myself	Difficult to get to / not convenient location	Nothing available	Not right quality	Nothing suitable for disability/SEN/additional Needs	Not appropriate times / does not fit around work
Acomb Primary	1	1			2					
Badger Hill Primary		1				1				1
Bishopthorpe Infant	1	1	1		1					
Burton Green Primary						1	1			
Carr Infant	1				1		1			3
Clifton Green Primary	2					1	1	1		1
Clifton with Rawcliffe Infants	2	1				1	1	1		1
Copmanthorpe Primary	2	1			2			1		1
Dringhouses Primary	1	4			3			1		2

School	Cost	Use friends / family support	Don't trust anyone with child	Children old enough to look after themselves	At home / prefer to do it myself	Difficult to get to / not convenient location	Nothing available	Not right quality	Nothing suitable for disability/SEN/additional Needs	Not appropriate times / does not fit around work
Dunnington Primary	1									
Elvington Primary	1	1					1			1
English Martyrs Primary	1				2	2		1		
Fishergate	1	1				1	2	1		
Fulford Primary School		1								
Haxby Road Primary						1				
Headlands Primary										
Hemplands Primary	2	4			1		2	1		1
Huntington Primary	4	3	1		3	2	5	3		
Knavesmire Primary	2					1		1		1
Lakeside Primary		1								
Lord Deramores Primary								1		
Naburn Primary					1	1	2	1		1
New Earswick Primary	1									
None given	3	2			1	1	2			
Osbaldwick Primary								1		
Our Ladys RC Primary	3	1		1	1			1		1
Park Grove Primary	1	1			1					2
Poppleton Ousebank Primary	3		1		4		1			
Poppleton Road Primary		1			1					
Ralph Butterfield Primary	2	2			1			1		4
Rawcliffe Infants										1
Robert Wilkinson Primary	3	1			5	1				
Rufforth Primary					1					1
Scarcroft Primary	5	3			7		4			1
Skelton Primary	1									
St Aelreds	1	1			1		1			1

School	Cost	Use friends / family support	Don't trust anyone with child	Children old enough to look after themselves	At home / prefer to do it myself	Difficult to get to / not convenient location	Nothing available	Not right quality	Nothing suitable for disability/SEN/additional Needs	Not appropriate times / does not fit around work
St Georges										
St Lawrences Primary										
St Marys Primary					1					
St Oswalds Primary	1	2					1	1		2
St Paul's Nursery								1		
St Wilfrids RC School	2				1	1	1			
Stockton on the Forest Primary							1			
Westfield Primary	1					1	1			
Wheldrake Primary	2	1				1	1		1	1
Wigginton Primary	1	1	1		1			1		
Yearsley Grove Primary	1					1				

Table 17.2

Although table 17.2 is very number heavy there are some key messages which come out of it. It should be stressed though that this may relate not only to the extended services available but also the childcare in the surrounding area.

- Cost is given as a reason at a large number of schools but particularly at Scarcroft Primary, Huntington Primary, Our Lady's, Poppleton Ousebank, and Robert Wilkinson.
- There are a greater number of people giving "nothing available" as a reason for Scarcroft Primary and Huntington Primary. This is another barrier that is also reflected in the 2007 Childcare Sufficiency Assessment.
- Childcare or out of school activities not at the right times or fitting with work is given as a reason at a number of schools but more so for Carr Infants and Ralph Butterfield.

Comments from parents / carers

The survey gave parents the opportunity to add any other comments or thoughts that they felt they wanted to give. A summary of these comments is given below.

Table 18.1 shows the breakdown of these comments into several categories.

Category	Total
Lack of out of school facilities in area	35
Times wrong / unsuitable	24
Problems with affordability	17
Should hold activities at school	15
Suggestion of new activity / improvement	15
Lack of childcare facilities in area	10
Happy with childcare	10
Happy with out of school activities	8
Lack of information about activities	7
Complaint about setting, staff or activity	7
Total	148

Table 18.1

Lack of out of school facilities in the area

Table 18.2 shows the breakdown of parents who gave comments falling into the category of there being a lack of out of school activities in their area.

School	Total	School	Total
Huntington Primary	6	Dunnington Primary	1
None given	3	Elvington Primary	1
Scarcroft Primary	3	English Martyrs Primary	1
Fishergate	2	Hemplands Primary	1
Naburn Primary	2	Lord Deramores Primary	1
Poppleton Ousebank Primary	2	Our Ladys RC Primary	1
Skelton Primary	2	Ralph Butterfield Primary	1
Burton Green Primary	1	Robert Wilkinson Primary	1
Carr Infant	1	St Oswalds Primary	1
Clifton Green Primary	1	Stockton on the Forest Primary	1
Clifton with Rawcliffe Infants	1	Wheldrake Primary	1

Table 18.2

The general theme of comments by school were:

- Huntington Primary – A need for an onsite after school club that runs on a regular basis. This mirrors the findings of the Childcare Sufficiency Assessment.
- Scarcroft Primary – A need for increased capacity of the existing out of school club and more, regular holiday provision.
- Fishergate Primary – A need for flexible after school provision for ad hoc care and also a greater diversity of activities needing to be offered.
- Naburn Primary – A need for before and after school care. There is a recognition that any provision would need support to ensure it is sustainable and also challenges faced in terms of space for the club to run.
- Poppleton Ousebank – One of the parents expressed concern about out of school activities for 11-16 year olds in the area.
- Skelton Primary – Some general comments around the need for a greater range of activities and more of these to be available to those in year 1.

Table 18.3 shows the breakdown of parents who gave comments falling into the category of activities being at the wrong times or unsuitable.

School	Total	School	Total
None given	2	Lord Deramores Primary	1
Scarcroft Primary	2	Ralph Butterfield Primary	1
Carr Infant	2	St Oswalds Primary	1
Park Grove Primary	2	Wheldrake Primary	1
Naburn Primary	1	Acomb Primary	1
Poppleton Ousebank Primary	1	Badger Hill Primary	1
Clifton Green Primary	1	Copmanthorpe Primary	1
Elvington Primary	1	Dringhouses Primary	1
English Martyrs Primary	1	Headlands Primary	1
Hemplands Primary	1	St Paul's Nursery School	1
Table 18.3			

The comments given in this area do not relate to any specific school and are summarised below.

- Some parents said they viewed childcare as allowing them to work but activities being for the child or young person. However this view was in the minority.
- Parents who are working shifts or atypical hours said they found it difficult to access childcare or activities.
- A number of parents said that it would be useful if extended school activity ending times could be coordinated to allow it to link with other forms of childcare. Another reason given for this is not having to make repeated trips if there is more than one child and they are doing different activities.
- A significant number of parents expressed a need for extended hours provision in particular beyond 6pm and, to a lesser extent, before school.
- Some parents said they would like to see better quality activities offered in after school activities.
- Where families have children in different year groups they tend to find it difficult to plan and access activities for all of their children.
- One parent said it can be challenging finding wrap-around care when a child is starting part time at school.

Table 18.3 shows the breakdown of parents who gave comments falling into the category of activities being at the wrong times or unsuitable.

School	Total	School	Total
None given	2	Naburn Primary	1
Poppleton Ousebank Primary	2	Clifton Green Primary	1
Ralph Butterfield Primary	2	Hemplands Primary	1
St Oswalds Primary	2	Dringhouses Primary	1
Copmanthorpe Primary	2	Robert Wilkinson Primary	1
Scarcroft Primary	1	Yearsley Grove Primary	1
Table 18.3			

As with the previous category these comments are not specific to any one school and can be looked at as general thoughts and issues.

- Some families gave the view that the tax credit system is too complicated and the cut off point for what families are supported is too low.
- Some parents with 3 or more children said they need additional support to allow their children to access activities.
- A number of parents expressed a difficulty with the affordability of holiday activities.
- Where parents are shift or atypical workers they face additional affordability issues by having to reserve and pay for places that may not actually be used.
- Some parents questioned the value for money offered by breakfast clubs and said it was unfair some breakfast clubs are free while others charge.

Table 18.4 shows the breakdown of parents where they gave comments falling into the category of activities being held on the school site.

School	Total	School	Total
Copmanthorpe Primary	2	English Martyrs Primary	1
Scarcroft Primary	2	Wheldrake Primary	1
Huntington Primary	2	Fishergate	1
Ralph Butterfield Primary	1	Bishopthorpe Infant	1
Robert Wilkinson Primary	1	Haxby Road Primary School	1
Yearsley Grove Primary	1	Rufforth Primary	1
Table 18.4			

A summary of the main comments given in relation to the category of having activities on school sites are below.

- As picked up on earlier, some parents expressed a need for an after school club on site at Huntington Primary school.
- Some people said they would like to see activities run on the school site that are currently run in off site buildings. The comments relate to the quality of the buildings and facilities.
- Some parents said for after school activities off site they can find it difficult to collect the child from school and drop them off at the activity. One parent suggested there should be an increased use of walking buses to activities.

Table 18.5 shows the breakdown of parents who gave comments falling into the category of suggesting new activities or improvements.

School	Total	School	Total
Robert Wilkinson Primary	3	Lord Deramores Primary	1
None given	2	Skelton Primary	1
Huntington Primary	1	Our Ladys RC Primary	1
Fishergate	1	Knavesmire Primary School	1
St Oswalds Primary	1	Rawcliffe Infants	1
Dringhouses Primary	1	St Marys Primary	1
Table 18.5			

Suggestions for new activities or improvements included:

- Trampolining (Dringhouses Primary)
- Beavers, cubs, brownies (Fishergate, Rawcliffe Infants, Skelton Primary)

- More sports and multi-skills, tennis golf etc available across all ranges (Huntington, Our Lady's, Rawcliffe Infants)
- Voluntary clubs should get extra support or be run by the school (Knavesmire)
- Opportunity for child to learn second language (Lord Deramores)
- Swimming lessons (no school given)
- More opportunities for children and parents to do activities or learning together (Rawcliffe Infants)
- Homework Club (Rawcliffe Infants)
- General comment about wider use of school facilities (St Oswald's)

Table 18.6 shows the breakdown of parents who gave comments falling into the category of a lack of childcare facilities.

School	Total
None given	2
Copmanthorpe Primary	2
St Oswalds Primary	1
Skelton Primary	1
Scarcroft Primary	1
Wheldrake Primary	1
Poppleton Ousebank Primary	1
St Aelreds	1
Table 18.6	

The childcare facilities that parents say are lacking are:

- Copmanthorpe – One parent stated they were unsure of the quality of the local playgroup but said there was no alternative. One parent also said there was a need for more holiday provision.
- None given – One parent said that existing before and after school club was full. Another parent said that there was a need for childcare that could flexibly meet the needs of parents working changing shifts.
- Poppleton Ousebank – One parent concern over a lack of childcare for 11-16 year olds.
- Scarcroft Primary – One parent said they would like to be able to use free early education places with their existing childminder.
- Skelton Primary – One parent said there was a lack of under five care and activity provision for those in year one.
- St Aelred's – One parent gave concern about childminders being forced out of the role by excessive paperwork from government.
- St Oswald's – One parent said they could not access the existing after school club as it is full.
- Wheldrake Primary – One parent wanted support where children have started on a part time basis at school.

Table 18.7 shows the breakdown of parents who gave comments falling into the category of activities being happy with childcare.

School	Total
Scarcroft Primary	3
Wheldrake Primary	1
Robert Wilkinson Primary	1
Huntington Primary	1
Dringhouses Primary	1
Hemplands Primary	1
Elvington Primary	1
Acomb Primary	1
Table 18.7	

General comments around being happy with the quality of childcare are summarised below:

- Good quality staff at nursery (Askham Bar Day Nursery, St Paul's)
- Happy with quality of local childminders (Elvington, Huntington, Scarcroft)
- Good quality after school club (Hemplands, Robert Wilkinson)
- Good quality holiday club (Bish Street Kids)
- Happy with quality of playgroup (Wheldrake)

Table 18.8 shows the breakdown of parents who gave comments falling into the category of activities being happy with out of school activities.

School	Total
Robert Wilkinson Primary	1
None given	1
Copmanthorpe Primary	1
St Aelreds	1
Park Grove Primary	1
Badger Hill Primary	1
Poppleton Road Primary	1
Westfield Primary	1
Table 18.8	

A summary of the comments where parents are happy with out of school activities is given below.

- Good after school clubs and holiday clubs (Badger Hill, Hemplands, Westfield Primary)
- Good term time activities (Copmanthorpe, Park Grove Primary, Poppleton Road Primary, Robert Wilkinson Primary, St Aelred's)

Table 18.9 shows the breakdown of parents who gave comments falling into the category of there being a lack of information about activities.

School	Total
Copmanthorpe Primary	2
Westfield Primary	1
Poppleton Ousebank Primary	1
St Marys Primary	1
Burton Green Primary	1
St Wilfrids RC School	1
Table 18.9	

A summary of comments from parents around this is given below.

- There is a need for better information about what extended schools activities are available.
- Better publicity of employer support with childcare costs (childcare vouchers).

Table 18.10 shows the breakdown of parents who gave comments falling into the category of there being a lack of information about activities.

School	Total
St Aelreds	1
Park Grove Primary	1
Scarcroft Primary	1
Dringhouses Primary	1
St Oswalds Primary	1
Rufforth Primary	1
St Paul's Nursery School	1
Table 18.10	

A summary of comments from parents around this is given below.

- One parent said there was a need for a nursery to have a deep clean.
- Holiday club needs to give more notice of what days they are operating so parents can make arrangements with work.
- Two parents gave concern over the quality of the buildings groups were run in. Both of them off school sites, one a playgroup and the other an out of school club.
- One parent gave concern about childminders being forced out of the role by excessive paperwork from government.
- One parent said the cost of their breakfast club was too high.
- One parent expressed concern over staff retention rates at an out of school club.

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NEW EARSWICK PRIMARY SCHOOL**EXTENDED SERVICES – DEVELOPMENT ACTIVITY****1. Extended Services Toolkit for Governors**

A focus group comprising of Carole Farrar (Headteacher & Governor), Sally Wadsworth (Deputy Headteacher & Staff Governor), Mel Shipley (Parent Governor) and Bill Ford (Foundation Governor) was formed in the autumn term 2007 (27.09.07 & 13.11.07). The group met twice and worked 'step by step' through the toolkit to:

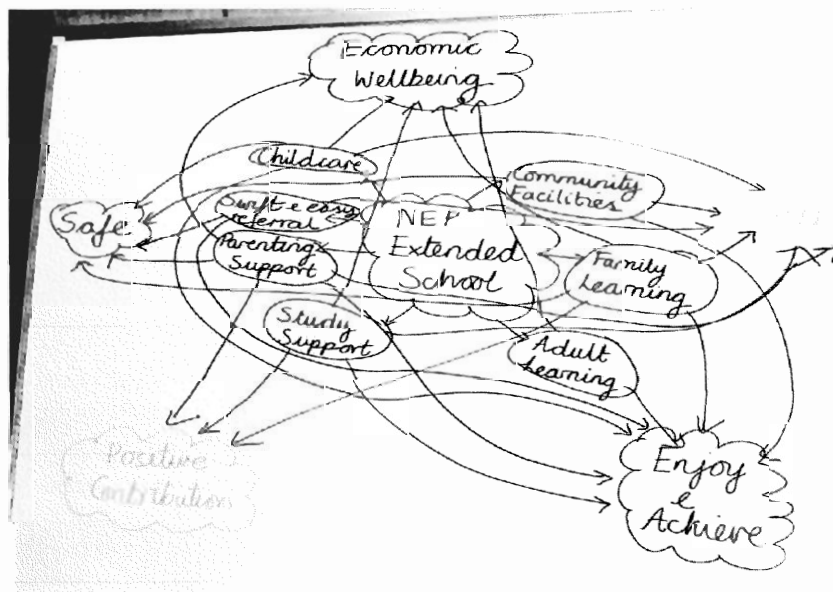
- Build up their understanding of the core offer;
- Benchmark the school's current position;
- Explore what we do well;
- Work out what still needs to be done.

These meetings generated a number of key focus areas:

- Vision - the need to identify the desired outcomes for our children in our school, based on first principles/the 5 outcomes which would shape any new services;
- Audit – the need to identify what areas of the core offer we are already providing and what we still may need to provide;
- Consultation - the need to consult with potential service users to ensure any current or planned provision is meeting or will meet the needs of our families and will be sustainable;
- Action – the need to have an action plan, which identifies any potential 'help partners', based on the outcomes of audit and consultation that will ensure core offer met by 2010.
- Monitoring & Evaluation – the need for 'built in' and on-going feedback about services.

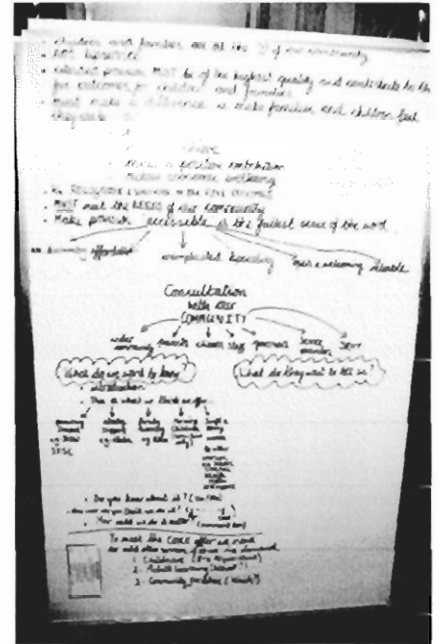
2. Vision

The focus group met again in January 2008 (17.01.08) to clarify the core offer and its links to the ECM agenda:



This was followed by a discussion of 'first principles' and desired outcomes, which generated the following statements:

- *Children and families are at the heart of our community – this must not be just 'lip-service' i.e. it must be evident in practice and not be just because the government tell us to do it.*
- *Extended provision must be of the highest quality and must contribute to the five outcomes for children and families.*
- *We recognise and subscribe to the Every Child Matters agenda and 5 outcomes.*
- *Extended services **must** make a difference i.e. they must make families and children feel they can:*
 - *Be safe;*
 - *Be healthy;*
 - *That they can enjoy and achieve;*
 - *That they can make a positive contribution;*
 - *That they can achieve economic well-being.*
- *Extended services must meet the needs of **our** community.*
- *Provision must be accessible in the fullest possible sense of the word i.e. it must be:*
 - *Non-discriminatory*
 - *Affordable*
 - *Uncomplicated*
 - *Appealing*
 - *Open & welcoming*
 - *Reliable*



3. CONSULTATION

Consultation will need to involve the whole school community:

- Parents
- Children
- Staff
- Governors
- Service providers
- Wider community (inc. JRHT)

Two key questions:

WHAT DO WE WANT TO KNOW?

WHAT MIGHT THEY WANT TO TELL US?

Parents' Questionnaire – initial ideas:

1. Introduction
2. This is what we think we offer...
 - Parenting support e.g. SFSC, SHSW
 - Study support e.g. clubs
 - Family Learning e.g. 'Keeping Up With The Children', 'Story Sacks' etc.
 - Morning childcare – Breakfast Club (Term time only)
 - Swift and easy access to other services e.g. school nurse, LDD etc.
3. Do you know about it? (Yes/No)
4. How well do you think we do it? (rate from 1 to 5 on line)

5. How could we make it better (comment box)
6. Explain to meet the core offer, we need to add other services *if there is sufficient demand*. These include childcare (8-6, all year round), adult learning (what?) and community facilities (which?).
7. Questions will need to gauge potential usage and viability – how often would they be used...how much would parents pay...what would the barriers be... etc.
8. Prize draw to encourage returns.

CJF agreed to draw up draft questionnaire & circulate to group members. Once agreed, this can be issued to parents.

The next meeting (21.02.08) will focus on consultation with other groups and the outcomes of consultation with parents if it has taken place.

4. OUTCOME OF PARENT CONSULTATION

The group analysed information from the returned Extended Services questionnaires for parents at their meeting on 21.02.08. This analysis contains a number of conclusions and action points:

1. *Almost all respondents had heard about Breakfast Club. Those who had used the service rated it highly. We now need to continue:*

- *To maintain the high profile of this service;*
- *To maintain the high quality of this service.*

2. *Around half of respondents knew we offered parenting support. Those who had accessed parenting support rated it highly. We now need to:*

- *Raise awareness of the range of parenting support on offer;*
- *Maintain the high quality of current support.*

3. *Around two thirds of all respondents knew we offered a range of after school activities. Most respondents rated after school activities highly. We now need to:*

- *Raise awareness of the range of activities on offer;*
- *Maintain the high quality of activities.*

4. *Around three quarters of respondents knew we offered Family Learning courses. Those who had accessed Family Learning rated it highly. We now need to:*

- *Raise awareness of courses on offer with a view to improving participation rates;*
- *Maintain the high quality of courses;*
- *Pass this information to Family Learning.*

5. *Only around one quarter of respondents knew our facilities could be hired by other groups. Those who used our facilities rated them highly. We now need to:*

- *Raise awareness of our Hire & Lettings Policy.*

6. *Around half of respondents knew we could refer families to other support services. Those who had accessed other support services rated them highly. We now need to:*

- *Raise awareness that we can do this;*
- *Provide better information about the types of support services that we could refer on to.*

7. *Around two thirds of respondents knew they could access adult learning in their local library. Those who had accessed it rated it highly. We now need to:*

- *Pass this information to the local library.*

Breakfast Club

Almost three quarters of respondents appear to value this service. Most feel the current charge is about right. We now need to:

- *canvas the 'might' respondents as to their reasons for not currently using the service to see if there is anything to learn.*

After School Childcare

It would appear that almost all respondents would value this service. A majority would pay up to £3.00 per session. We now need to;

- *Canvas the 'might' respondents as to the reasons why they would not use this service;*
- *Contact York Childcare to discuss options.*

Holiday Childcare

It would appear that almost all respondents would value this service. Users would be likely to pay between £5.00 - £10.00 per day. We now need to;

- *Canvas the 'might' respondents as to the reasons why they would not use this service;*
- *Contact York Childcare to discuss options.*

Childcare Barriers

The greatest barrier would be cost. Parents also have concerns about Child Safety, potential providers, reliability, mixed age groups and the activity programme on offer.

Other Comments

We now need to:

- Consider additional Study Support suggestions e.g. homework group run by volunteer parents, a drama/singing/dancing club, Keep Fit etc. to see if they can be provided;
- Draw up a newsletter showing all school run Study Support activities to issue to parents on a regular basis;
- Find out about voluntary, independent and private groups in locality providing study support opportunities (e.g. Brownies, Rainbows, Girls Brigade etc.) and include on school sheet;
- Include Study Support/Extended Services information on school website;
- Look again at session start & finish times (Little Rowans, FS1, FS2, KS1 & KS2) to ensure minimum inconvenience for families;
- Clarify misinformation about latecomers sent to Parents in January newsletter (to do in March newsletter)

The next meeting will be on 17th April 2008. It is hoped that a representative from York Childcare will attend. Copies of the analysis will be passed to members of staff, governors, Family Learning, the Library Service and members of the ICC LLG. Findings will also be communicated to parents. Other action points to be incorporated into 2008-09 School Improvement Plan. Mel to be asked to 'canvas' re: might respondents to after-school care & breakfast club.

Consultation with other stakeholders, particularly pupils, will need consideration at the next meeting.



INVESTOR IN PEOPLE

New Earswick Primary School
Hawthorn Terrace, New Earswick, York YO32 4BY



Healthy Schools

Headteacher: Miss C.J. Farrar
Deputy Headteacher: Mrs. S. Wadsworth

Tel: 01904 768228 Fax: 01904 750535
E-mail: new-earswick.school@york.gov.uk

"To have the best, to do our best, to be the best that we can be."

To:

Carole Farrar (NEPS Headteacher), Bill Ford (NEPS Governor), Sally Wadsworth (NEPS Deputy Head), Mel Shipley (NEPS Parent Governor), Kerry Revill (York Early Years) Kirsty Clayton (Assistant Head), Kate Green (Senior TA), Dorothy Galloway (School Business Manager), Jo Suggitt-Richardson (York Early Years), Angela Phillips (After-School Club Manager)

EXTENDED SCHOOL SERVICES GROUP MEETING

**WEDNESDAY 3rd DECEMBER 2008 between 10:30-11:30
at NEW EARSWICK PRIMARY SCHOOL**

Agenda:

1. Welcome & apologies for absence
2. Minutes of previous meeting
3. After School Care - progress to date & next steps
4. Study Support Newsletter
5. Next Meeting
 - Date
 - Agenda

Enclosures:

None



INVESTOR IN PEOPLE

New Earswick Primary School

Hawthorn Terrace, New Earswick, York YO32 4BY



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E-mail: new-earswick.school@york.gov.uk

"To have the best, to do our best, to be the best that we can be."

EXTENDED SCHOOL SERVICES GROUP MEETING MINUTES 03.12.08

FAO: Carole Farrar (NEPS Headteacher), Bill Ford (NEPS Governor), Sally Wadsworth (NEPS Deputy Head), Mel Shipley (NEPS Parent Governor), Kerry Revill (York Early Years), Jo Suggitt-Richardson (York Early Years), Kirsty Clayton (Assistant Head), Kate Green (Senior TA), Dorothy Galloway (School Business Manager), Angela Phillips (After-School Club Manager)

ITEM	NOTES	ACTION
1. Welcome & Apologies	Present: Carole Farrar, Kerry Revill, Kirsty Clayton, Angela Phillips Apologies: Bill Ford, Jo Suggitt-Richardson, Maternity Leave: Sally Wadsworth Absent: Mel Shipley	
2. Minutes of previous meeting	All actions points completed unless otherwise noted. KR informed the group that AP will be able to do transitional NVQ L3 Playwork qualification as she already holds NVQ L3 for TAs. Further information will be sent to school - should be fully funded. AP looking into NVQ L3 Playwork for Elaine. Governors have agreed to After School Club charges staff discount of 50%.	<ul style="list-style-type: none"> • BF to give phone to AP • Long term capitation arrangements to be agreed by MT - <i>agenda item</i> • AP to organise Env. Health to check kitchen • CJF to advise staff about discount.
3. After School Care	Club up and running, averaging around 40 places filled per week. Unless numbers rise, there will be a significant shortfall and additional subsidy may be required. Ways to publicise club discussed. KR said she felt numbers were good to say just got going. Need to hold our nerve! Could be worst case scenario! Open afternoon planned for 04/12/08. Xmas Party 19/12/08. It was agreed that FS pupils could attend the ASC - even those who were not yet 4. Activity programme discussed - KR had liked what she had seen when she visited. Nutritional Standards - AP confirmed that these are being adhered to. User feedback - AP confirmed children enjoying sessions, occasionally not wanting to go home! Some behaviour issues - these were discussed. Instructions/rules need to be as positive as possible e.g. move around sensibly, play with toys in a sensible way rather than a lot of 'don'ts'. Need rewards and sanctions. Need to consult with children. Some issues with other SCB building users - these were operational & it was agreed that AP would try to convene user group meetings with minutes and agendas. FOCUS TO BE WHAT EVER IS IN THE BEST INTERESTS OF THE CHILDREN! Need for curtains or blinds identified. KP advised that there may be some York College playwork student placements in the club. Details to follow.	<ul style="list-style-type: none"> • AP to design poster for local business & NE bulletin • AP to put info on York Press website • AP to do list of 'positive' Ground Rules, rewards and consequences & display • AP to convene user group meeting • AP to write to Partnership Board to ask them to consider funding curtains/blinds • AP to put dates of out of school network meetings in diary • AP to look at drawing up an action plan.
4. Newsletter	The first Study Support newsletter went out at the start of this half-term. It was generally well received and will be updated and re-issued regularly.	
5. Date of next meeting	WEDNESDAY 4 th FEBRUARY 2009 @ 09:00 (See Management Team Meeting Agenda overleaf) Thank you to everyone for your help with this work! We did a great job!	

EXTENDED SERVICES QUESTIONNAIRE

By 2010, all children should have access to a variety of extended services in or around their school (please see attached sheet for more information). We want to find out if local families know what we already provide and what they still need. It would be helpful if you could complete & return this questionnaire by Friday 8th February 2008. Thank you.

All named, returned sheets will be entered into a prize draw for a £10 shopping voucher!

YOUR NAME:.....PHONE NUMBER:.....

SECTION ONE - ABOUT WHAT WE THINK IS HAPPENING NOW:

Please circle your answers

1. Did you know we offer daily childcare (Breakfast Club) from 08:00 in term time?

YES NO

If you have used this service, how do you rate it?

1 2 3 4 5 not used
 poor → good

2. Did you know that we offer parenting support?

YES NO

If you have used this service, how do you rate it?

1 2 3 4 5 not used
 poor → good

3. Did you know that we offer a range of after school activities?

YES NO

If you have used this service, how do you rate it?

1 2 3 4 5 not used
 poor → good

4. Did you know that Family Learning courses run in school?

YES NO

If you have used this service, how do you rate it?

1 2 3 4 5 not used
 poor → good

5. Did you know that our facilities can be hired by other groups?

YES NO

If you have used this service, how do you rate it?

1 2 3 4 5 not used
 poor → good

6. Did you know that we can refer families to other support services?

YES NO

If you have used this service, how do you rate it?

1 2 3 4 5 not used
 poor → good

7. Did you know that you can access adult learning in your local library?

YES NO

If you have used this service, how do you rate it?

1 2 3 4 5 not used
 poor → good

SECTION TWO - ABOUT CHILDCARE:

BREAKFAST CLUB - provides care between 08:00 and the start of the school day.

1. Do you use our **Breakfast Club**:

Everyday [] Sometimes [] Never [] Not now, but might in future []

2. We charge £1.00 (60p concessions) per day. Do you think this is:

Too much [] About right [] Would be prepared to pay up to £2.00 []

AFTER SCHOOL CARE - we do not currently offer daily term-time after school care up to 6.00p.m. on or near the school site. If we did:

1. Would you use **After School Care**:

Everyday [] Sometimes [] Never [] Not now, but might in future []

2. How much would you be prepared to pay per session?

Up to £5.00 [] No more than £3.00 [] No more than £2.00 [] Nothing []

HOLIDAY CARE - we do not currently offer 8.00a.m. - 6.00p.m. holiday care on or near the school site. If we did:

1. Would you use **Holiday Care**:

Everyday [] Sometimes [] Never [] Not now, but might in future []

2. How much would you be prepared to pay per day?

Up to £10.00 [] No more than £7.00 [] No more than £5.00 [] Nothing []

WHAT MIGHT STOP YOU USING ANY OF THESE CHILDCARE SERVICES?

No need [] Activity Programme might not be suitable []

Cost [] Child safety concerns []

Unreliable service [] Provider not known to me []

Other issues (please give details below):

Any other comments about the range of extended services the school hopes to offer or is already offering? For example, is there anything we should do more of, less of or stop doing altogether? How could we improve?

(continue on a separate sheet if necessary...)

Extended Schools - Information for Parents

The Government wants all children to have access to a variety of 'extended services' in and around their school by 2010. The 'core offer' they would like families to be able to access includes:

- High quality **childcare** 8a.m. - 6p.m., five days per week, 48 weeks per year;
- **Study support** activities e.g. sports activities, clubs;
- **Parenting support** e.g. School-Home Support worker, parenting programmes;
- **Family Learning** e.g. 'Keeping Up With The Children' courses;
- **Swift and easy access to other services** e.g. school nurses, speech therapy, debt counselling, health visitors;
- **Adult learning** e.g. ICT, maths;
- **Facilities for community use** e.g. sports hall, computers.

It will take time for all schools to be able to offer access to the full 'core offer' and they will not necessarily run the activities and services themselves. Schools will work in partnership with others, perhaps linking up with other local schools and organisations.

The Education Act 2002 requires schools to consult with pupils, parents, staff, the local community and Local Authority to ensure the services they develop are shaped around the needs of local families.

Extended Services are not about teachers running services or taking on additional responsibilities.

For further information go to www.parentscentre.gov.uk.

EXTENDED SERVICES QUESTIONNAIRE ANALYSIS

Total number of returns: 56 (representing approximately 33% families)

SECTION ONE - ABOUT WHAT WE THINK IS HAPPENING NOW:

1. Did you know we offer daily childcare (Breakfast Club) from 08:00 in term time?

YES	54
NO	2
1	
2	
3	
4	4
5	9
N/U	31

Almost all respondents had heard about Breakfast Club. Those who had used the service rated it highly. We now need to continue to:

- *Maintain the high profile of this service;*
- *Maintain the high quality of this service.*

2. Did you know that we offer parenting support?

YES	29
NO	27
1	
2	
3	
4	1
5	3
N/U	34

Around half of all respondents knew we offered parenting support. Those who had accessed parenting support rated it highly. We now need to:

- *Raise awareness of the range of parenting support on offer;*
- *Maintain the high quality of current support.*

3. Did you know that we offer a range of after school activities?

YES	39
NO	17
1	
2	
3	3
4	8
5	10

N/U	21
-----	----

Around two thirds of all respondents knew we offered a range of after-school activities. Most respondents rated after school activities highly. We now need to:

- *Raise awareness of the range of activities on offer;*
- *Maintain the high quality of activities.*

4. Did you know that Family Learning courses run in school?

YES	47
NO	13
1	
2	
3	3
4	5
5	3
N/U	32

Around three quarters of respondents knew we offered Family Learning courses. Those who had accessed Family Learning rated it highly. We now need to:

- *Raise awareness of the courses on offer with a view to improving participation rates;*
- *Maintain the high quality of courses;*
- *Pass this information on to Family Learning.*

5. Did you know that our facilities can be hired by other groups?

YES	14
NO	41
1	
2	
3	
4	2
5	
N/U	29

Only around one quarter of all respondents knew our facilities could be hired by other groups. Those who had used our facilities rated them highly. We now need to:

- *Raise awareness of our Hire and Lettings Policy.*

6. Did you know that we can refer families to other support services?

YES	29
NO	27
1	
2	
3	
4	
5	2
N/U	34

Around half of all respondents knew we could refer families to other support services. Those who had accessed other support services rated them highly. We now need to:

- *Raise awareness that we can do this;*
- *Provide better information about the types of support services that we could refer on to.*

7. Did you know that you can access adult learning in your local library?

YES	39
NO	17
1	
2	
3	1
4	4
5	1
N/U	33

Around two thirds all respondents knew that they could access adult learning in their local library. Those who had accessed it rated it highly. We now need to:

- *Pass this information to the local library.*

SECTION TWO - ABOUT CHILDCARE:

Do you use our Breakfast Club:

Everyday	3
Sometimes	11
Never	16
Might	26

We charge £1.00 (60p concessions) per day. Do you think this is:

Too much	1
About right	46
Up to £2.00	9

Almost three quarters of respondents appear to value this service. Most feel the current charge is about right. We now need to:

- *canvas the 'might' respondents as to their reasons for not currently using the service to see if there is anything to learn.*

Would you use After School Care:

Everyday	2
Sometimes	27
Never	9
Might	20

How much would you be prepared to pay per session?

Up to £5.00	16
-------------	----

No more than £3.00	24
No more than £2.00	12
Nothing	1

It would appear that almost all respondents would value this service. A majority would pay up to £3.00 per session. We now need to;

- *Canvas the 'might' respondents as to the reasons why they would not use this service;*
- *Contact York Childcare to discuss options.*

Would you use Holiday Care:

Everyday	1
Sometimes	30
Never	6
Might	19

How much would you be prepared to pay per day?

Up to £10.00	23
No more than £7.00	22
No more than £5.00	9
Nothing	0

It would appear that almost all respondents would value this service. Users would be likely to pay between £5.00 - £10.00 per day. We now need to;

- *Canvas the 'might' respondents as to the reasons why they would not use this service;*
- *Contact York Childcare to discuss options.*

WHAT MIGHT STOP YOU USING ANY OF THESE CHILDCARE SERVICES?

No need	25
Cost	23
Unreliable	13
Activity Programme	10
Child safety	15
Provider	14
Other	Age group of

The greatest barrier would be cost. Parents also have concerns about Child Safety, potential providers, reliability, mixed age groups and the activity programme on offer.

Any other comments about the range of extended services the school hopes to offer or is already offering? For example, is there anything we should do more of, less of or stop doing altogether? How could we improve?

- Would love to have school holiday activities.
- After school sports activities.
- Ideas for future - a drop in homework group to help kids who maybe struggling and may not get the help from parents or carers. Could be run by volunteer parents!!
- Childcare up to 6.00pm would be brilliant. However need it also in the school holidays as cannot always get time off work.
- Holiday time sessions would be excellent - not necessarily full days but interest/ activity based e.g. arts & crafts, sport, cooking.
- Would be helpful to try and synchronize start and finish times for each stage of education for parents with more than one child at school - from Little Rowans - FS - Primary level.
- For myself the 30 min gap between pick up of FS Stage and drop off for Little Rowans which is fine while Little Rowans is at the Folk Hall but not looking forward to hanging round the playground for 30 mins twice a week with no where to go!
- More notice of events parents are going to be invited to attend. Sometimes we have only had 2 days notice, this causes problems for taking time off work.
- Re cost of holiday care it is difficult to say how much you would be prepared to pay because it depends how long your child is being looked after, or if you have more than one child.
- I don't always receive details of extended activities and email would be a convenient option for me to receive additional information. I am also concerned about the staff/agencies used for the extra activities and I would like to know that they are recommended.
- As a working single parent living in New Earswick holiday care near the school site would be a great help to me. At the moment my son has to go into city centre for child care during school holidays.
- Although I have ticked not now, but might in future if it was available I would use it in future.
- I think that the school sometimes sends out mixed messages about school start and finish times for example we received letters before Xmas saying school opened to greet children at 8.50 for 9am start but on a recent newsletter there was a section calling these children latecomers and asking us not to do this. It also said that a 'flexible' end to the school day meant we could pick the children up between 3.15 -3.30 but then the teacher told us that they don't have the resources to do this so it's either 3.15 - 3.30. It doesn't actually bother me personally which times the school chooses for drop off and pick up but I think it would be helpful if there was a consistent message so that we can get this right.
- When I return to work in 4 months after school and holiday care would enable me to return without worrying about my son being happy. Would like to see a newsletter showing all activities offered and costs involved.
- I think that the service of school help for parents is quite good especially for parents who work so that the child can go to breakfast club is quite good.
- A drama/singing/dancing club for younger children on a regular basis.

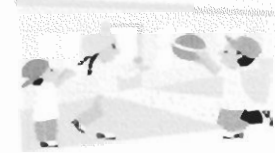
- It's a shame the youngster swimming stoppea.
- Maybe a keep fit group??
- I would like to see an after school club and holiday club in place but its flexibility would affect myself. Our shifts are quite different each week and sometimes we only know a week in advance. I am aware that these services tend to be more formal and spaces are an optimum and may not be easily accessible e.g. I may need childcare on a Monday one week then Wednesday the next.
- The maths class for Y2 has been great and Ben has enjoyed it immensely.
- I like the sound of the bible group also but know it's for older children only.
- I would be interested in helping to establish guiding groups from the school if possible e.g. Rainbows and Brownies as we lack these groups. Would be good to see these groups running from the school. Not sure if a possibility though???
- I think holiday cover would be very useful as this will be a problem for me when Sophie goes to full time as I have too work and do not get enough holidays to cover school holidays.
- My child sometimes attends breakfast club not because I need my daughter to, but because she just enjoys going.

We now need to:

- Consider additional Study Support suggestions e.g. homework group run by volunteer parents, a drama/singing/dancing club, Keep Fit etc. to see if they can be provided;
- Draw up a newsletter showing all school run Study Support activities to issue to parents on a regular basis;
- Find out about voluntary, independent and private groups in locality providing study support opportunities (e.g. Brownies, Rainbows, Girls Brigade etc.) and include on school sheet;
- Include Study Support/Extended Services information on school website;
- Look again at session start & finish times (Little Rowans, FS1, FS2, KS1 & KS2) to ensure minimum inconvenience for families;
- Clarify misinformation about latecomers sent to Parents in January newsletter (to do in March newsletter).



NEW EARSWICK PRIMARY SCHOOL



AFTER SCHOOL CHILDCARE in HUNTINGTON and NEW EARSWICK

Dear Parents,

We know that there is some demand for after school childcare in New Earswick and would now like to know if there are any families in Huntington who might also require such provision. We are hoping to build on the success of our Breakfast Club by providing a similar, high quality non-profit making service for local families. This is what we think we MIGHT be able to offer:

- A 16 place after-school club, based in The Studio at New Earswick Primary School, from the end of the school day until 6.00p.m.;
- 2 members of staff, one of whom would hold a Level 3 qualification;
- OFSTED registration, which would assure quality and mean that parents who work more than 16 hours would be able to claim Childcare Tax Credits;
- A remission scheme for families in greater need;
- Good value for a possible sessional charge of £4.00 for around 2.5 hours of childcare - most similar clubs charge between £5.50-£8.00 per session.

However, before we take matters any further, we need to be as sure as we can be that this new service would be well-supported. It would really help us if you could answer the questions below and send the slip back to your child's school by Monday 19th May 2008. Many thanks!

NEW EARSWICK PRIMARY SCHOOL - AFTER SCHOOL CHILDCARE

Name:..... Ages of child/ren:.....

School Attended:.....

Contact details:.....

I would be likely to use an After School Club like the one described above:

- Everyday
- A few days a week
- A few days a term
- Never

I would be interested in attending a meeting to find out more about Childcare Tax Credits:

- Yes
- No





NEW EARSWICK PRIMARY SCHOOL

**AFTER SCHOOL CHILDCARE**

Dear Parents,

The recent Extended Services questionnaire revealed that there is some demand for after school childcare in New Earswick. This is a need we would like to try to meet if we can. We have started to look at what we might be able to provide in an affordable and sustainable way. We would hope to build on the success of our Breakfast Club by providing a similar, high quality non-profit making service for local families. This is what we think we MIGHT be able to offer:

- A 16 place after-school club, based in The Studio, from the end of the school day until 6.00p.m.;
- 2 members of staff, one of whom would hold a Level 3 qualification in Playwork;
- OFSTED registration, which would assure quality and mean that parents who work more than 16 hours would be able to claim Childcare Tax Credits;
- A remission scheme for families in greater need;
- Good value for a sessional charge of £4.00 for around 2.5 hours of childcare - most similar clubs charge between £5.50-£8.00 per session.

However, before we take matters any further, we need to be as sure as we can be that this new service would be well-supported. It would really help us if you could answer the questions below and send the slip back to school by Monday April 21st. Many thanks!

NEW EARSWICK PRIMARY SCHOOL - AFTER SCHOOL CHILDCARE

Name:..... Ages of child/ren:.....

I would be likely to use an After School Club like the one described above:

- Everyday
 A few days a week
 A few days a term
 Never

I would be interested in attending a meeting to find out more about Childcare Tax Credits:

- Yes
 No

Please send the slip back to school by Monday April 21st 2008.

Thank you.



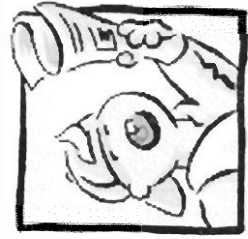
NEW EARSWICK PRIMARY SCHOOL - AFTER SCHOOL CHILDCARE FEEDBACK**35 PARENTS RETURNED SLIPS**

I would be likely to use an After School Club like the one described above:

Everyday	1
A few days a week	17
A few days a term	13
Never	4

I would be interested in attending a meeting to find out more about Childcare Tax Credits:

Yes	9
-----	---



NEW EARSWICK PRIMARY SCHOOL
STUDY SUPPORT NEWSLETTER
No. 2 FIRST HALF SPRING TERM 2009



In this newsletter you will find details of local opportunities for out-of-hours learning for primary school children.

Activity	Type	Who	When	Where	No. of places	Charges	Contact Details
ICT Buddies	Targeted - by invitation	4 pupils from Y3-6	Mondays 12:30-13:00	School ICT Suite	16	FREE	Mrs. Clayton 768228
Blooming Kids Gardening Club	Open	Y1-4	Mondays 15:20-16:00	School Arts Room	25	FREE	Mrs Davies 768228
British Sign Language Club	Open	Y1-6	Fridays 12:30-13:00	School Room 5	22	FREE	Mrs. Goldthorpe 768228
Book & Drama Club	Targeted - by invitation	Y5/6	Wednesdays 15:20-16:15	School Hall	22	FREE	Miss Allman 768228
Kids Rock	Open	Y3/4	Tuesdays 12:20-13:00	School Family Room	20	FREE	Jane Paine 07799 577582
P4C Philosophy Club	Targeted - by invitation	YR-6	Mondays 15:20-16:30	School Medical Room	20	FREE	Helen Mackenzie JRHT 01904
Debating Club	Open	Y4-6	Mondays 15:20-16:30	School Studio	20	FREE	629241
Chess Club	Open	Y3-6	Fridays 12:30-13:00	School Family Room	20	£1.00 per session	Peter Clousedale 01904 767177
Netball	Open	Y5/6	Thursdays 15:20-16:30 + Fixtures	School Yard/Hall	25	FREE	Miss Barr 768228
Guitar	Open	Y2-6	Variable during school day	School	group size max. 4 children	CHARGE - contact LA	Mr. J. Martin 01904 554660
Chill Out	Invitation or self-referral	YR-6	Daily 12:00-13:00	School Medical Room	8	FREE	Mrs. Bell 768228
SHSW Drop In	Invitation or self-referral	FS-6	By arrangement	School Rainbow Room	Mostly 1:1 or small group	FREE	Mrs. Francis 768228
Breakfast Club	Open	FS-6	Daily 08:00-08:40	School Studio	30	£1.00 per day (con's 6Op)	Miss Green 768228
After School Club	Open	FS-6	Daily 15:30-18:00	Sessional Care Building	26	£4.75 NEPS £5.25 other	Angela Phillips 01904 768228
Story, Song & Craft Time	Open	Under 9's	Saturdays 11:00-11:30	Explore! Library Learning Centre	no limit	FREE	Librarian 01904 552629

INCLUDES SCHOOL LOCALITY

JRHT Junior Club	Open	8-11 years	Tuesdays 18:00-19:30	Folk Hall	20	20p per session	Folk Hall 769621
Brownies	Female	7-10 years	Mondays 18:00-19:30	St. Andrew's Church	30	£1.00 per session	Mrs. Jefferson 761137
Rainbows	Female	5-7 years	Wednesdays 17:00-18:00	St. Andrew's Church	30	£1.00 per session	Mrs. Jefferson 761137
Girls' Brigade	Female	5-7 (Explorers) 8-11 (Juniors) 11-14 (Seniors)	Wednesdays 18:00-19:30, 18:00-19:30 18:45-20:15	New Earswick Methodist Church	20 20 20	£1.00 per session	Lorraine Murphy 765838
Beavers	Open	6-8 years	Thursdays 18:00-19:15	St. Andrews Church Hall, Huntington	24	£25 per term (£30 from January 2009)	Debbie Flintoft 01904 637328
Cubs	Open	8-10 years	Mondays 18:30-20:00		36		Ann Shannon 01904 763583
Scouts	Open	10-14 years	Thursdays 19:30-21:15		36		07742 219216
Hockey Coaching	Open	9-12 years	Mondays 17:00-18:00	Huntington All Weather Pitch	no limit	£2 per session (pay annually)	Mr. Bob Maltby 01904 707887
Trampoline	Open	Y1-6	Mondays 15:40-16:40 16:40-17:40	Gym @ Joseph Rowntree School	12 per class	£2.50 per session	Harry Gallagher 07882 633764
Martial Arts	Open	Y1-6	Mondays 15:45-16:45	Sports Hall @ Joseph Rowntree School	Up to 24	£25 per half term in advance	Clive Greenhalgh 07752 096121
FA Football	Open (Contact leader before attending)	Y1-6	Fridays Y1/2 16:00-17:00 Y3/4 17:00-18:00 Y5/6 18:00-19:00	Huntington School	20	£1 per session	James Riches 07943 862282
Gymnastics	Open	Y1-6	Thursdays 17:15-18:15 18:15-19:15	Gym @ Joseph Rowntree School	20	£2.00 per session	Dave Pennington 07916 136946
Dance	Open	Y1-6	Wednesdays 16:15-17:00 17:00-16:45	Gym @ Joseph Rowntree School	20	£2.00 per session	Ann Marie 07739 104783

OTHER USEFUL NUMBERS: NEW EARSWICK EXPLORE LIBRARY LEARNING CENTRE TEL. 01904 552629 (OPENING HOURS: MONDAYS 8.30a.m.-2.30p.m., TUESDAYS 2.00-7.00p.m. THURSDAYS & FRIDAYS 2.00-5.00p.m., SATURDAYS 9.30a.m.-1.00p.m.) NEW EARSWICK SWIMMING CLUB TEL. PAULINE RICHARDS on 01904 765397 (MEMBERS' OPEN SWIM SESSIONS: TUESDAYS 7-9p.m., FRIDAYS 7-8.30p.m., SATURDAYS 2-3.30 & 7-8.30p.m. SUNDAYS 9-10.30a.m. & 2-3.30p.m. - some restrictions apply)

ANTICIPATED COSTS (if job evaluation rates confirmed):

Manager's Salary	£8,716
	<i>(£21,500 divided by 37 hours multiplied by 15 hours)</i>
Assistant's Salary	£4,888
	<i>(£14,250 divided by 37 hours multiplied by 15 hours divided by 52 weeks multiplied by 44 weeks)</i>
TOTAL SALARIES	£13,604
Plus on costs @ 21%	£2,857
	£16,461 per annum

ANTICIPATED INCOME FOR 20 PLACE CLUB (Total places = 20 x 5 x 38 = 3,800):

<u>Charging option A</u>	£4.50 per session/£2.25 per hour NEPS Children
	£5.50 per session/£2.75 per hour non-NEPS Children

Example Income

- All 20 places fully filled with NEPS children = £4.50 x 20 x 5 days x 38 weeks = £17,100
- 10 places fully filled with NEPS children (1,900 places taken) = £8,750 (Subsidy = £7,711)
- 10 places fully filled with NEPS children (£8,750) + 3 fully filled with non-NEPS children (£3,135) + 5hpw purchased at NEPS rates (£427.50) + 3 hours purchased at non-NEPS rate (£313.50) = £12,626 (Subsidy = £3,835)

<u>Charging option B</u>	£4.75 per session/£2.50 per hour NEPS Children
	£6.00 per session/£3.00 per hour non-NEPS Children

Example Income

- All 20 places fully filled with NEPS children = £4.75 x 20 x 5 days x 38 weeks = £18,050
- 10 places fully filled with NEPS children (1,900 places taken) = £9,025 (Subsidy = £7,436)
- 10 places fully filled with NEPS children (£9,025) + 3 fully filled with non-NEPS children (£3,420) + 5hpw purchased at NEPS rates (£475) + 3 hours purchased at non-NEPS rate (£342) = £13,262 (Subsidy = £3,199)

<u>Charging option C</u>	£5.00 per session/£2.75 per hour NEPS Children
	£6.50 per session/£3.25 per hour non-NEPS Children

Example Income

- All 20 places fully filled with NEPS children = £5.00 x 20 x 5 days x 38 weeks = £19,000
- 10 places fully filled with NEPS children (1,900 places taken) = £9,500 (Subsidy = £6,961)
- 10 places fully filled with NEPS children (£9,500) + 3 fully filled with non-NEPS children (£3,705) + 5hpw purchased at NEPS rates (£522.50) + 3 hours purchased at non-NEPS rate (£370.50) = £14,098 (Subsidy = £2,363)

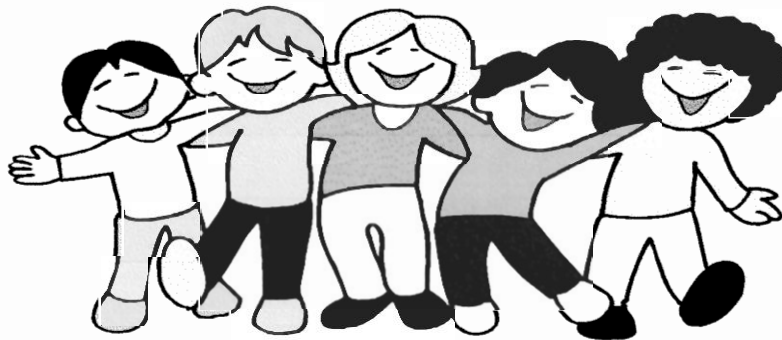
Notes:

- *Session length = 2.5 hours/Staff employed 3 hours per day*
- *Snacks extra - 50p (Toast, crumpets, teacakes, marg, jams, milk, juice, water). Must bring own if not purchasing from ASC*
- *Charge to non-NEPS children higher as can subsidise NEPS children from School Budget*
- *No 'remissions' for FSM as can get help with childcare through tax credits system*
- *No '2nd child' discounts*
- *Preparation time = 3hrs x 5 training days = 15 hpa*
- *Session preparation/clear up = 15 mins pre & post session*
- *Contingency subsidy amount to be built into revised budget (2 thirds)*
- *100 'places' per week - estimate will need to fill around three quarters*
- *May be able to take up to 26 children if full*

**NEW EARSWICK PRIMARY
SCHOOL**

AFTER SCHOOL CLUB

Family Information Pack



New Earswick Children's Centre

Hawthorn Terrace

York

YO32 4BY

Tel 01904 767255 (between 3:15pm and 6:00pm)

Registration Number: 816/3901

WELCOME!

Welcome to New Earswick Primary School After School Club, which is located in the sessional care building (old nursery). We aim to provide a happy, safe, warm and stimulating environment for ALL children, whilst encouraging fair play within a sharing and caring environment.



Admissions Policy

We are a fully inclusive club, open to **ALL** children. Should your child have any additional or special needs, allergies or dietary requirements please make sure you **record** these on the registration form **AND** speak to the Manager to ensure your child can be appropriately welcomed into the club.

Opening Times:

Our After School Club begins at 3:30pm and finishes at 6:00pm.

There will be a member of staff waiting in the school reception area from 3:20pm for children under 8 to arrive and be escorted to the sessional care building together. There will also be a member of staff waiting in the sessional care building for any child aged over 8 who can make his/her own way to the sessional care building through the playground.



Booking

We have places for up to 25 children per session. We advise you to make prior bookings where possible to ensure your child can have a place. Once we are fully booked, you will be put on a waiting list until a place becomes available. We will assume your booking is on-going unless you tell us otherwise. A registration form is included in this pack. Please ask if you require an additional form. Current booking forms are available on request.

A completed registration form is required for each child attending the club. Places at the club will be given on a 'first come first served basis'. If you accept the offer of a place, this will book your child's place for the duration of their time at their primary school. We will give priority to parents whose children who attend New Earswick Primary School and/or who are wanting the most sessions. You are not required to re-book your

child's place each term or annually. However if you wish to cancel or change your booking we would require **2 weeks notice in writing**. We are happy to accept short notice/same day bookings when we have spaces available.

Payment and Fees

You may pay for the After School Club weekly, monthly or every term. Payment will be accepted either by cash or cheque, which should be made payable to 'New Earswick Primary School'. We also accept Childcare Vouchers. Payments should be given to the Manager when children are collected.

If payments are ever more than 1 week in arrears, parents will be asked to make arrangements to pay off the outstanding amount. If a child is off sick, then parents will receive a credit. If a child is absent for any other reason, pre-booked places must still be paid for. Non-payment of fees may result in a child's place being withdrawn.

Fees from November 2008 are as follows:

Weekly charge for five full sessions:

£23.75	(New Earswick Primary School Pupils)
£30.00	(other children)

Weekly charge for five full sessions *plus daily snack*:

£26.25	(New Earswick Primary School Pupils)
£32.50	(other children)

Daily charge per full session:

£4.75	(New Earswick Primary School Pupils)
£6.00	(other children)

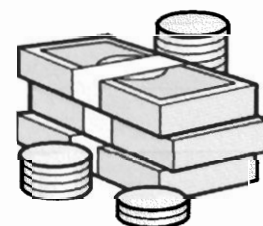
Daily charge per full session *plus snack*:

£5.25	(New Earswick Primary School Pupils)
£6.50	(other children)

Hourly rate:

£2.50p	(New Earswick Primary School Pupils)
£3.00	(other children)

Healthy snack 50p per child per day



Childcare Tax Credit

You may be entitled to Child Tax Credit, which may help you with up to 70% of weekly childcare costs. Please phone 0845 300 3941 or go to www.hmrc.gov.uk/childcare . Our registered number is 816/3901.

Cancellations and Sickness

Please contact us if your child is going to be absent from the club through sickness or for any other reason as, if a child doesn't attend, we will be concerned as to his/her whereabouts. We would need to follow up such absences and as you can imagine this will take time and cause worry for the staff and disruption for the other children. Please contact the school, which will pass a message onto the manager.



Should you need to cancel your place at the After School Club then we will require **2 weeks notice in writing**. Fees will be due for this period regardless of attendance.

Staffing

All staff wear name badges so they can be easily identified. The After School Club is staffed by a manager and an assistant, both of whom hold relevant qualifications and have previous childcare experience. All staff and any volunteers are required to undertake an Enhanced Criminal Records Bureau check to help ensure the safety of the children. Members of staff are encouraged to take part in further training to keep their knowledge and skills up to date.

Activities

We have use of an enclosed outdoor area, which children will have access to at all times, weather permitting. We encourage children to play outdoors as well as indoors. Both free play and more structured activities are on offer. We have a variety of activities such as art & craft, board games etc. and we also have use of the school hall and ICT suite. We have a quiet area so that if children just want to relax with a book, a



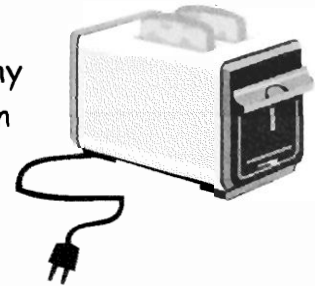
bit of TV or a DVD then they can, although we will make sure that they are not sitting for the whole session in front of the TV!

Healthy Snack

All children **MUST** have a snack whilst at the club. Healthy snacks may be purchased from the club for 50p or children may bring their own. **Please do not send your child with snacks that contain nuts.**



Please note that the snack provided by the club is not a substitute for tea! On arrival, children will be offered a drink and a biscuit whilst we do

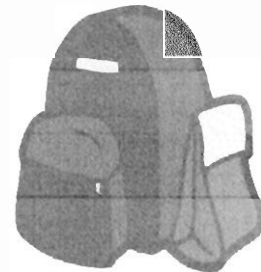


registration. From 4:30pm to 5:00pm they will be offered a light healthy snack such as toast, fruit or pasta. Children are encouraged to help with food selection. They will have access to drinking water throughout the session.

What children should bring to the After School Club

Children should bring all their bags and coats from school. As they may be playing outside or doing 'messy' activities, you might like to send a change of clothing for your child, which should be named.

During the summer months children **MUST** bring a hat and labelled sun cream with them. Please make sure that your child **does not** bring anything to the club that is valuable. If s/he does bring anything to the club of his/her own then it is his/her responsibility at all times. **The club cannot be held responsible for loss or damage to anything brought in from home.**



Going Home

You will need to wait for a member of staff to let you into the building. It is important that you **sign your child out** at the end of the session in the daily register. We will challenge any person who comes to collect your child whom you have not named on the registration form. If you wish to change/add or delete a person's name or details on the list of who can collect your child, then you must notify the Manager.

Emergency situations



In an emergency situation, the Manager will make every effort to contact parents/carers using the contact telephone numbers that have been provided on the registration form.

If the Manager is unsuccessful in making contact with a nominated adult, then they will act in the child's best interest.

This may include contacting the social services 'out of hours team' to take responsibility for the child. Parents/carers are reminded that the club is not responsible or insured for incidents occurring after the session has finished.

Policies and Procedures

A list of all our policy and procedure statements is included in this information pack. If you would like a copy of any policy, please see the Manager.



Further Information

If you require any further information about our club, please call in to speak to the Manager or any member of staff. Staff can also be contacted on 01904 767255 between 3:15pm and 6:15pm.

**LIST OF NEW EARSWICK PRIMARY SCHOOL
AFTER SCHOOL CLUB POLICIES**

1. Admissions and Fees
2. Anti-Bullying
3. Arrivals and Departures
4. Behaviour Management
5. Care, Learning and Play
6. Child Protection
7. Complaints Procedure
8. Dealing with Racial Harassment
9. Documentation and Information
10. Equal Opportunities
11. Equipment
12. Fire Safety
13. Food and Drink
14. Health and Safety
15. Health, Illness and Emergency
16. Infectious and Communicable Diseases
17. Involving and Consulting Children
18. Missing Children
19. Mission Statement
20. Partnership with Parents and Carers
21. Physical Environment
22. Risk Assessment
23. Settling In
24. Site Security
25. Smoking, Alcohol and Drugs
26. Special Needs
27. Staff Development and Training
28. Staffing
29. Students and Volunteers
30. Suspensions and Exclusions
31. Uncollected Children
32. Visits and Outings

**NEW EARSWICK PRIMARY SCHOOL AFTER SCHOOL CLUB
REGISTRATION FORM**

Child's full name	
Date of birth	
Age	
Address	
Home Tel no.	
Mobile Tel no.	
Religion and Ethnic Background	
School attended and telephone number	
Does your child have any special needs? (illnesses, allergies, dietary requirements or disabilities).	
Do you require our After School Club to provide snack for your child ?	
What is your child's healthy snack and drink preference ?	
Do you give permission for your child to wear a plaster if necessary? YES NO	
Parent/Carer Contact 1	
Name	
Address	
Employers name and address	
Relationship to child	
Contact Tel no.	
Parent/Carer Contact 2	
Name	
Address	
Employers name and address	
Relationship to child	
Contact Tel no.	

September 2008

FOR BREAKING NEWS ONLINE thepress.co.uk

School's even more fun when it finishes

STAYING behind after class has never been so appealing for children at a York primary school.

The New Earswick After School Club has proved a hit in its first term of providing extra curricular activities for three to 11-year-olds.

Pictured enjoying the fun are, from left, Jake, Megan, After School Club manager Angela Phillips, Rosie, Callum and Aaron. The club offers children a range of activities including baking, arts and crafts and outdoor play.

Angela said: "The kids are really enjoying it - they think it's great. When they're being picked up they always want to stay longer. At the moment baking is proving to be very popular and we are getting ready for Christmas by making decorations."

The sessions run from 3.30pm to 6pm, and cost £4.75 per session or £2.50 per hour for New Earswick School pupils and £6.50 per session or £3 per hour for children from other schools.



Picture: David Harrison



ELVINGTON CHURCH OF ENGLAND PRIMARY SCHOOL



Dauby Lane, Elvington, YORK. YO41 4HP
Tel/Fax: 01904 608398 e-mail: pselvington@york.gov.uk

Headteacher: Mrs. J. Rawling

26th January 2009

FAO Melanie Carr
City of York Council
Scrutiny Officer
Scrutiny Services
Guildhall
York YO1 9QN

30 JAN 2009
24

Dear Melanie

With reference to your recent letter regarding the Extended Schools' programme I am enclosing last term's extended clubs newsletter.

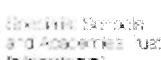
A recent parent survey (December 2008) showed that an after school club was not required. However, we do have a successful breakfast club which has been running for several years.

Further information can be sourced through the local authority – E.S.R.A. Barbara Birdsall.

Yours sincerely

J. Rawling

Joanna Rawling
Headteacher



1 10430 20 0011000 1111111111111 1111 0011111

Play Club with Mrs Challis and Mrs Grayson

Wed- Available for All
Time: 3.15 pm - 4.30 pm Cost: £11
Length: 11 Weeks Starting: 17th Sept

A fun play club playing team games, board games and craft activities. Snack included.

Choir with Mrs Richardson and Mrs Dunnigan

Thurs lunchtime- Available for Year 4—6

Time: 12.00 pm Cost: Free
Length: Term Starting: 18th Sept

Frisbee with Jorvik School Sports Thurs - Available for Key Stage 1

Time: 3.15 pm - 4.15 pm
Length: 5 Weeks Starting: 18th Sept
Cost: £5.00
Cheques payable to: Burnholme Community College

We are currently awaiting confirmation from providers with regard to the following clubs:

- YR—Y2 Football Club with York City
- Y3—Y6 Basketball Club
- YR—Y2 Active Games Club

If you would like to take part in any of the clubs please fill in the following form and return as soon as possible with payment in order that we can book the professionals :

One form per child please

Child's Name:

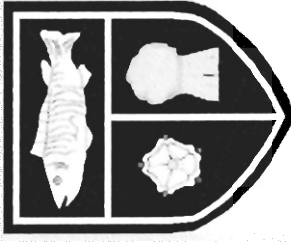
Class:

Signed:

Please circle the clubs your child definitely wants to take part in. Please enclose remittance to secure a place where numbers permit:

- Karate KS 2 Football
- Orchestra Rugby
- Netball Play Club
- KS1 Cookery Choir
- KS2 Cookery Frisbee
- Awaiting Confirmation
- KS 1 Football
- Basketball Active Fun Games

No clubs will be run on Tuesday 14th and Wednesday 15th October.



EXTENDED SCHOOL



AUTUMN TERM 2008

SCARCROFT SCHOOL

EXTENDED SCHOOL PROVISION – INFORMATION FOR PARENTS

1. SCHOOL BREAKFAST CLUB: *(Established 2006)*

We offer before-school care through a Breakfast Club which runs daily in our Dining Room. The Club is supervised by school Teaching Assistants, all of whom are Police checked and trained by the school. There is a separate entrance with its own door bell from the Scarcroft Green courtyard.

A healthy Breakfast is offered, and a mixture of lively and quiet activities is provided for the children's entertainment. The Club opens at 8.00am and children are taken to class at 8.45am. We make a charge of £2.50 per day, which is payable in advance.

2. SCARCROFT AFTER SCHOOL CLUB: *(Established 1991)*

Do you need childcare after school? Would your children enjoy playing and socializing with their friends after school? Our club is run from 3.10pm until 5.30pm from Monday to Friday during term time. The children take part in activities that include cooking, model-making, painting, sewing, indoor and outdoor games. The club also encourages the children to take part in multi-cultural workshops such as cooking and artwork.

Staff: The Club is run by a Supervisor and several Assistants.

Parents and the Club: The club is run by a group of volunteer parents/carers. We encourage parents/carers to come to meetings to discuss issues relevant to the running of the club. Ask at the club for details and look for notices. Parents sometimes help at the club to cover staff illness. Parents enjoy themselves when they help and we give information on what is expected. It is helpful if parents fill in a form to say when they are available so we can contact you if assistance is suddenly needed at the club. If you require after-school care your child may have to be added to a waiting list. Please place your child's name on the list as soon as possible.

Please Contact: Miss S Hartley 07768 362743

3. EXTRA-CURRICULAR ACTIVITIES / CLUBS (out of hours learning)

We pride ourselves on the wide range of extra-curricular activities that we offer to the children (see attached list.) These take place either at lunchtime or immediately after school. Most clubs are offered free and are run by our teachers, who offer their time on a voluntary basis. Some clubs are run by external providers and for these activities, there may be a small charge to cover our costs. Clubs are available to every child from Year 1 upwards. As children progress through school, the range of activities available to them gradually increases. We currently offer 25 clubs which cover art, music, sport, crafts and technology. 22 of these clubs are free.

4. LETTINGS

The school is available for evening lettings. Charges are currently £20 per hour, with the possibility of a reduction for block bookings. Please ask at the office for further details. We currently host adult evening classes on a weekly basis for Yoga and T'ai Chi.

SCARCROFT SCHOOL
OUT OF HOURS LEARNING OPPORTUNITIES
2008-2009

CLUB	YEAR	LEAD TEACHER	DAY	TIME
Make it! (a design & technology club)	1	Mrs Mason	Mon	Lunchtime
Junior Choir	3 - 6	Mrs Cornhill	Mon	After School
ICT Club	4	Mr Roper	Fri	Lunchtime
Stitch Club	2	Mrs Morrissey	Tues	Lunchtime
Streetdance	3-6	Mrs Cornhill	Mon	Lunchtime
Girls' Football (max 20) [outside]	5 & 6	Mrs Humphrys	Mon	After School
Football (max 20)	5 & 6	Mr Buckle	Wed	After School
Netball	5 & 6	Dr Mortimer*	Mon	After School
Learning Platform Drop-in	all	Mr Roper	Wed	Lunchtime
Drama	5 & 6	Mrs Wanless	Mon	After school
School History (all about Scarcroft)	3 & 4	Mrs Holton	Wed	Lunchtime
Cookery	5 & 6	Mrs Ekers	Mon	After School
Art through time (max 15)	2	Mrs Woodhouse	Mon	Lunchtime
Fit and sporty (max 15)	2	Miss Bond	Wed	Lunchtime
Recorders Group 1 (Beginners)	3	Mrs Thorby *	Wed	Lunchtime
Recorders Group 2 (Improvers)	4	Mrs Thorby *	Wed	Lunchtime
Recorders Group 3 (Advancing)	5 & 6	Mrs Thorby *	Wed	Lunchtime
Scrapbooking	4	Miss Thompson	Tues	Lunchtime
Multi-skills	by invite	Miss Smith	Mon	Lunchtime
Badminton	5 & 6	Miss Smith	Wed	Lunchtime
Allotment	4-6	Mr Humphries	Mon	After school
Infant Choir	2	Mrs Clarke *	Mon	Lunchtime
Boxercise	4-6	Private provider**	Thurs	After School
Infant Yoga	2-3	Private provider**	Tues	After School
Rugby	5&6	Private provider**	Wed	After School

* = Parent volunteer

** = private provider (there is a charge for these clubs)

Education Scrutiny Committee Work Plan 2008-09

Meeting Date	Work Programme
24 February 2009	<ol style="list-style-type: none"> 1. Receive interim report for ongoing scrutiny review on 'Extended Schools Agenda' 2. Receive update on implementation of recommendations for the following previously completed reviews: <ul style="list-style-type: none"> • 'School Governors' • 'Inclusion in York Schools' • 'Post 16 Inclusion' 3. Invite the Executive Member from Children's Services EMAP to the meeting 4. Receive extract from Executive Forward Plan of items for Children & Young People's Services EMAP
7 April 2009	<ol style="list-style-type: none"> 1. Receive draft final report for current scrutiny review on 'Extended Schools Agenda' 2. Receive update on implementation of recommendations for previously completed review of ' Provision of Facilities for Young People in the City' 3. Receive extract from Executive Forward Plan of items for Children & Young People's Services EMAP
26 May 2009	<ol style="list-style-type: none"> 1. Sign off final report from scrutiny review on 'Extended Schools Agenda' 2. Receive extract from Executive Forward Plan of items for Children & Young People's Services EMAP

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FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 12/03/09

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Capital Programme Monitor 3

Description: Purpose of report: to advise the Executive member of the progress on the approved capital programme for 2008/09.

Members are asked to: note the progress made and approve any virements if necessary.

Wards Affected: All Wards

Report Writer: Mike Barugh

Deadline for Report: 26/02/09

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Mike Barugh

mike.barugh@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations: In writing or by email to Mike Barugh

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Capital Programme Monitor 3

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

Internal Clearance Process**Pre-Decision**

By Chief Officers at _____ on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services
Executive Member for Children & Young People's Services

Meeting Date: 12/03/09 **Keyword:**
12/03/09

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update on the Behaviour Support Service Review

Description: Purpose of report: To update members on consultation regarding Learning Support Units, and other Alternative Provision and how this will impact on the Behaviour Support Service structure

Members are asked to: Note the findings from the consultation to date

Wards Affected: All Wards

Report Writer: Mark Ellis, John Catron **Deadline for Report:** 26/02/09

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Mark Ellis
mark.ellis@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: In writing or by email to John Catron/Mark Ellis

Process: N/A

Consultees:

Background Documents: Committee Report for Update on the Behaviour Support Service Review

Call-In
If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/03/09

Internal Clearance Process**Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 12/03/09 **Keyword:** Service Monitoring; Budget;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Service Plan and Budget Monitor 3

Description: Purpose of report: to advise the Executive Member of progress against the service plan targets and the project financial outturns for 2008/09.

Members are asked to: comment on the contents of the report and approve any variations if necessary.

Wards Affected: All Wards

Report Writer: Pete Dwyer **Deadline for Report:** 26/02/09

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Pete Dwyer

Pete.Dwyer@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: In writing or by email to Peter Dwyer

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Service Plan and Budget Monitor 3

Call-In
If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

Internal Clearance ProcessPre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM**Meeting:** Executive Member for Children & Young People's Services**Meeting Date:** 12/03/09**Keyword:** Education**Item Type:** Executive Member Decision - of 'Normal' importance**Title of Report:** Local Authority Governor Appointments**Description:** Purpose of report: this report presents nominations for school governor appointments.

Members are asked to: approve the appointments as set out in the report.

Wards Affected: All Wards**Report Writer:** Sue Pagliaro**Deadline for Report:** 26/02/09**Lead Member:** Councillor Carol Runciman**Lead Director:** Director of Learning, Culture & Children's Services**Contact Details:** Sue Pagliaro

sue.pagliaro@york.gov.uk

Implications**Level of Risk:** 01-03 Acceptable**Reason Key:****Making Representations:** In writing or by email to Sue Pagliaro**Process:** n/a**Consultees:** n/a**Background Documents:** Committee Report for Local Authority Governor Appointments**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/03/09

Internal Clearance Process**Pre-Decision**

By Chief Officers at on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 12/03/09 **Keyword:** Education and skills

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: LCCS Services Plans for 2009/10

Description: Purpose of report: To seek approval for the service plans for council services that are wholly or partially funded from the children's services budget.

Members are asked to: Approve the Service Plans in order to ensure that managers in LCCS are in a position to implement the strategic priorities for the directorate.

Wards Affected: All Wards

Report Writer: Margi Charlson **Deadline for Report:** 26/02/09

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Margi Charlson

margi.charlson@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for LCCS Services Plans for 2009/10

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 06/04/09

Internal Clearance ProcessPre-Decision

By Chief Officers at _____ on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting:	Executive Member for Children & Young People's Services		
Meeting Date:	12/03/09	Keyword:	
Item Type:	Executive Member Decision - of 'Normal' importance		
Title of Report:	Update on Machinery of Government changes and progress of 14-19 Reforms		
Description:	<p>Purpose of report: City of York LA has agreed to work in a sub regional cluster with North Yorkshire, East Riding and Hull to commission post 16 education from April 2010 in line with the Machinery of Government changes first announced in July 2007.</p> <p>By the end of February 2009 the four local authorities must make a Stage 2 Submission to DCSF so that the department can assess the readiness of the cluster to take forward the commissioning role and allow funding for post 16 education funding to be channelled through them.</p> <p>The paper will explain the stage 2 submission and cluster arrangements, which will include an annual calendar of cluster based activity and information on key decision points. It will also update members on progress through the current "tracking year" of the transition from LSC to LA commissioning and towards the development of expanded 14-19 structures within LCCS. A pattern of regular reports on the progress of the linked 14-19 Curriculum Reforms has been established and the report will cover relevant developments since October 2008.</p> <p>Members are asked to: Endorse the Stage 2 MOG submission and arrangements for sub regional working, and note the progress on this agenda and the linked 14-19 Curriculum reforms</p>		
Wards Affected:	All Wards		
Report Writer:	John Thompson	Deadline for Report:	26/02/09
Lead Member:	Councillor Carol Runciman		
Lead Director:	Director of Learning, Culture & Children's Services		
Contact Details:	John Thompson		
	john.thompson@york.gov.uk		
Implications	Financial		
Level of Risk:	01-03 Acceptable	Reason Key:	
Making Representations:	N/A		
Process:	N/A		
Consultees:	N/A		

Background Documents: Committee Report for Update on Machinery of Government changes and progress of 14-19 Reforms

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/03/09

Internal Clearance Process

Pre-Decision

By Chief Officers at _____ on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 12/03/09

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admission arrangements and admission limits for primary and secondary schools in York from September 2010

Description: Purpose of report: To seek approval of the City of York coordinated schemes and admissions policies for both primary and secondary schools for the 2010/11 academic year.

Members are asked to: To seek the approval of the proposed individual school maximum admission limits for the academic year beginning in September 2010.

Wards Affected: All Wards

Report Writer: Jake Wood

Deadline for Report: 26/02/09

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Jake Wood, Policy Officer

jake.wood@york.gov.uk

Implications: Legal

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Admission arrangements and admission limits for primary and secondary schools in York from September 2010

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/03/09

Internal Clearance Process**Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 12/03/09 **Keyword:** Education

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: School Term Dates and Holidays 2010/2011

Description: Purpose of report: To invite members to approve the draft term dates for 2010-11, previously provisionally agreed at EMAP on 10 June 2008. It is necessary to approve the term dates in order to meet statutory duties and to provide clarity to schools and parents.

Members are asked to: To approve the draft term dates agreed for 2010-11

Wards Affected: All Wards

Report Writer: Pete Dwyer **Deadline for Report:** 26/02/09

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Pete Dwyer

Pete.Dwyer@york.gov.uk

Implications Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for School Term Dates and Holidays 2010/2011

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/03/09

Internal Clearance Process**Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 12/03/09

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Young People's Services Asset Management Plan

Description: Purpose of report: To present the Young People's Services Asset Management Plan for consideration by the panel.

Members are asked to: Recommend to the Executive Member for Children and Young People's Services that the plan, which covers the next five years, is approved.

Wards Affected: All Wards

Report Writer: Tim Bradley

Deadline for Report: 26/02/09

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Tim Bradley

Implications: Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Committee Report for Young People's Services Asset Management Plan

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/03/09

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on: